

School Information and Cover Page

School Name: Mott Haven Academy Charter School

School Leader: Jessica Nauiokas

School email address: JNaiokas@havenacademy.org

Primary address: 170 Brown Place, Bronx, NY, 10454

School website: www.havenacademy.org

School email: info@havenacademy.org

Telephone: 718-292-7015 Fax: 718-292-7823

BEDS # 320700860925

District/CSD of Location: NYC_CSD 7

Charter authorizer: NYCDOE Chancellor

Chair, Board of Trustees: Patricia Mulvaney

Date school first opened for instruction: August, 2008

2012-13 Enrollment: 260

2012-13 Grades Served: K-5

Our signatures below attest that all of the information contained herein is truthful and accurate.

Jessica Nauiokas

Print Name, Head of Charter School

Signature and Date

Jessica Nauiokas 7/29/13

PATRICIA MULVANEY

Print Name, President, Board of Trustees

Signature and Date

Patricia Mulvaney 7.29.13

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- B. Total Expenditures and Administrative Expenditures Per Child
- C. Unaudited Financial Statements.....N/A
- D. FY 2013 Budget and Narrative
- E. Disclosure of Financial Interest Form (Board Members)-Done Online
- F. Board of Trustees Membership Table (Board of Regents-authorized schools only)
- G. Board Minutes.....N/A
- H. Enrollment and Retention Efforts

New York State School Report Card

Our school report card can be accessed from the following link:

http://schools.nyc.gov/OA/SchoolReports/2011-12/Progress_Report_Overview_2012_EMS_X394.pdf

Key Focus Area Requests

1. Progress Toward Goal Achievement

Academic Goals Table

2012-13 Progress Toward Attainment of Academic Charter Goals			
Academic goal or objective	Measure used to evaluate progress toward attainment of goal or objective	2012-13 progress toward attainment of goal or objective	If not met, describe efforts to be undertaken to meet goal or objective
<p>Beginning in 2008-2009, each grade-level cohort will reduce by one-half the gap between prior year NCE group average in Reading (Terra Nova) and an NCE group average of 50.</p>	<p>Terra Nova Reading Test</p>	<p>Class of 2016 Goal: 40.3 2013 NCE Score: 31 Distance from Goal: -9.3</p> <p>Class 2017 Goal: 47 2013 NCE Score: 47 Distance from Goal: +0.9 GOAL MET</p> <p>Class 2018 Goal: 46.8 2013 NCE Score: 50.9 Distance from Goal: +4.1 GOAL MET</p> <p>Class 2019 Goal: 48.5 2013 NCE Score: 52.6 Distance from Goal: +4.1 GOAL MET</p> <p>Class 2020 Goal: N/A 2013 NCE Score: 51.2</p>	<p>Making Progress Toward Goal</p> <p>We are very pleased with our Terra Nova progress this year. Of the grade level cohorts who were tested for two or more years, three of the four grade level cohorts met their goals. If we disaggregate the child welfare involved students and only look at the general community students in the class of 2016 the average NCE is 46.4, which far surpasses their goal.</p>
<p>Each year (beginning in 2010-2011), 75 percent of 3rd-5th graders will perform at or above Level 3 on the New York State ELA examination.</p>	<p>NYS ELA Assessment</p>	<p>Class of 2016 Results Pending</p> <p>Class of 2017 Results Pending</p> <p>Class of 2018 Results Pending</p>	

<p>For years 4 through 5 of the proposed charter, grade-level cohorts of students will reduce by one-half the gap between the percent at or above Level 3 on the previous year's State ELA exam and 75 percent at or above Level 3 on the current year's State ELA exam.</p>	<p>NYS ELA Assessment</p>	<p>Class of 2016 Results Pending</p> <p>Class of 2017 Results Pending</p> <p>Class of 2018 N/A</p>	
<p>Each year (2010-11 and beyond), the percent of students performing at or above Level 3 on the State ELA exam in each tested grade will place the school in the top quartile of all similar schools.</p>	<p>NYS ELA Assessment</p>	<p>Results Pending</p>	
<p>Beginning in 2008-2009, each grade-level cohort will reduce by one-half the gap between prior year NCE group average in Math (Terra Nova) and an NCE group average of 50.</p>	<p>Terra Nova Math Test</p>	<p>Class of 2016 Goal: 46.5 2013 NCE Score: 42.9 Distance from Goal: - 3.6</p> <p>Class 2017 Goal: 45.8 2013 NCE Score: 50.1 Distance from Goal: +4.3 GOAL MET</p> <p>Class 2018 Goal: 42.9 2013 NCE Score: 63.5 Distance from Goal: +20.6 GOAL MET</p> <p>Class 2019 Goal: 43.2 2013 NCE Score:55.5 Distance from Goal: +12.3 GOAL MET</p> <p>Class 2020 Goal: N/A 2013 NCE Score: 44.1</p>	<p>Making Progress Toward Goal</p> <p>We are very pleased with our Terra Nova progress this year. Of the grade level cohorts who were tested for two or more years, three of the four grade level cohorts met their goals. If we disaggregate the child welfare involved students and only look at the general community students in the class of 2016 the average NCE is 48.4, which far surpasses their goal.</p>

Each year (beginning in 2010-2011), 75 percent of 3rd-5th graders will perform at or above Level 3 on the New York State Mathematics examination.	NYS Math Assessment	<p>Class of 2016 Results Pending</p> <p>Class of 2017 Results Pending</p> <p>Class of 2018 Results Pending</p>	
For years 4 through 5 of the proposed charter, grade-level cohorts of students will reduce by one-half the gap between the percent at or above Level 3 on the previous year's State Math exam and 75 percent at or above Level 3 on the current year's State Math exam.	NYS Math Assessment	<p>Class of 2016 Results Pending</p> <p>Class of 2017 Results Pending</p> <p>Class of 2018 N/A</p>	
Each year (2010-2011 and beyond), the percent of students performing at or above Level 3 on the State Math exam in each tested grade will place the school in the top quartile of all similar schools.	NYS Math Assessment	Results Pending	
Each year, the school will make Adequate Yearly Progress (AYP) in ELA, math and science.	NYSED Report	Results Pending	

Organizational Goals Table

2012-13 Progress Toward Attainment of Organizational Charter Goals			
Organizational goal or objective	Measure used to evaluate progress toward attainment of goal or objective	2012-13 progress toward attainment of goal or objective	If not met, describe efforts to be undertaken to meet goal or objective
Each year, the school will comply with all	Board Policies and Meetings	Haven Academy has complied with all applicable	Goal Met

<p>applicable laws, rules, regulations and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act.</p>		<p>laws, rules and regulations. The Board takes legal compliance matters very seriously and has retained outside counsel to ensure compliance with all relevant laws. Haven Academy has in place and maintains effective systems, policies, procedures and other controls for ensuring that legal and charter requirements are met. Haven Academy's staff has been trained with respect to all applicable procedures and systems. The staff is empowered to identify and address any possible legal or compliance issues and report these matters to the Board or its counsel.</p>	
<p>Each year, student enrollment will be within 15% of full enrollment as defined in the school's contract.</p>	<p>This will be maintained on an ongoing basis and monitored bi-monthly.</p>	<p>Goal Met</p>	<p>Goal Met</p>

Financial Goals Table

2012-13 Progress Toward Attainment of Financial Charter Goals			
Financial goal or objective	Measure used to evaluate progress toward attainment of goal or objective	2012-13 progress toward attainment of goal or objective	If not met, describe efforts to be undertaken to meet goal or objective
Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	Independent Auditor ERE annually evaluates the Schools financial practices and status.	The auditor's report contained an unqualified opinion and there were no major findings in our FY 2012 audit report.	Goal Met
Each year, the school will operate on a balanced budget and maintain a stable cash flow.	A balanced budget and cash flow forecast are prepared and approved by the Board at the beginning of the year and regular reviews occur during the year.	The school maintained a positive operating and cash surplus throughout the year and kept within the limits of the budget of operating expenses throughout the school year.	Goal Met

Charter-Specific Goals Table

2012-13 Progress Toward Attainment of Charter-Specific Goals			
Charter-specific goal or objective	Measure used to evaluate progress toward attainment of goal or objective	2012-13 progress toward attainment of goal or objective	If not met, describe efforts to be undertaken to meet goal or objective
Each year, the school will have a daily student attendance rate of at least 95 percent.	Student enrollment records	95%	Goal Met
Each year, 95 percent of all students enrolled during the course of the year will return the following September.	Student enrollment records	95%	Goal Met

<p>Each year, parents will express satisfaction with the school's program, based on the school's Parent Survey in which at least 80% of <i>total</i> parents provide a positive response to each of the survey items.</p>	<p>NYCDOE Learning Environment Survey</p>	<p>Results Pending</p>	
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Key Focus Area Requests and Appendices

1. Progress Toward Charter Goals- See Chart Above, additional information to be submitted later in compliance with guidelines.
2. Financial Information-Total Expenditures/Unaudited Financial Statements/FY 2014 Budget, Appendix B, C and D
3. Board of Trustees- See Appendix E, F and G
4. Enrollment and Retention Targets –See Appendix H

Appendix B: Total Expenditures and Administrative Expenditures per Child

Appendix B: Total Expenditures and Administrative Expenditures Per Child



Mott Haven Academy Charter School

Total Number of Enrolled Students (FTE):	260.75
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	Total Expenditures	Administrative Expenditures
Total :	\$ 5,672,397.22	\$ 850,859.58
Expenditures Per Pupil:	\$ 21,754.16	\$ 3,263.12

Appendix C: Unaudited Financial Statements

Not Applicable-For Regents and SUNY-authorized Charter Schools only

Appendix D: FY 2014 Budget



Budget FY 2014

Income

4100 State Grants	
4101 Per Pupil Allocations	3,733,452.00
4102 Per Pupil Allocations for SPED	699,612.00
4103 NYSTL	16,077.00
4104 NYSSL	4,134.00
4105 NYSLIBL	1,725.00
4106 DYCD/IOTPS	0.00
Total 4100 State Grants	\$ 4,455,000.00
4200 Federal Grants	
4201 IDEA for SPED	56,455.00
4203 E-Rate for Tech/Comm	37,800.00
4204 Title I	177,324.00
4205 Title IIA	8,521.00
4211 PICCS	110,000.00
4212 Food Service	233,969.00
Total 4200 Federal Grants	\$ 624,069.00
4300 Contributions	
4301 Unrestricted Contributions	300,000.00
4302 Foundation Grants	0.00
4305 TASC	0.00
4306 NY Foundling Foundation	126,000.00
4307 Deerfield Partnership Foundation Grant	175,000.00
4310 Tiger Foundation Grant	150,000.00
Total 4300 Contributions	\$ 751,000.00
4400 Misc. Income	
4401 Interest Income	100.00
Total 4400 Misc. Income	\$ 100.00
Total Income	\$ 5,830,169.00
Gross Profit	\$ 5,830,169.00

Expenses

5000 Compensation	
Total 5100 Instructional Staff	<u>\$ 2,540,414.00</u>
Total 5200 Non-Instructional Staff	<u>\$ 490,258.00</u>
Total 5300 Incentives	<u>\$ 264,000.00</u>
Total 5000 Compensation	<u>\$ 3,294,672.00</u>
5400 Benefits	
5402 NY State Unemployment Insurance	31,669.00
5403 Social Security EmployER	204,270.00
5405 Medicare EmployER	47,773.00
5407 Worker's Compensation	30,756.00
5408 NY State Disability Insurance	3,005.00
5409 Medical/Health Insurance	263,574.00
5410 Dental/Vision Insurance	7,907.00
5412 Retirement 401(k) Fees	3,505.00
5413 Retirement 401(k) Match	98,840.00
5416 Long Term Disability	3,005.00
5417 Life and AD&D	1,502.00
5421 TransitChek Fees	1,252.00
5422 Metro Tax	0.00
5423 FSA - Medical	0.00
5424 FSA - Dependent Care	0.00
Total 5400 Benefits	<u>\$ 697,058.00</u>
6100 Administrative	

Mott Haven Academy Charter School



Budget FY 2014

6101 Office Supplies including Copy Paper	35,000.00
6102 Office Furniture	2,000.00
6103 Office Equipment	1,500.00
6104 Office Staff Computer Hardware	1,000.00
6107 Postage and Delivery	3,080.00
6108 Insurance - General	33,506.00
6109 After School Program Supplies	3,000.00
6110 Staff Travel/Transportation	2,000.00
6112 Dues & Subscriptions	8,500.00
6114 Team Building/Staff Lunch/Staff Appreciation	20,000.00
6115 Special Assemblies	7,000.00
6116 Family Outreach Expenses	9,000.00
6117 Family Council Expenses	1,000.00
6119 Student Information System	8,000.00
6120 Health / Medical Supplies	6,000.00
6121 Signage (Indoor and Outdoor)	3,000.00
6122 Copier Lease	3,500.00
6123 Printing and Copying	350.00
Total 6100 Administrative	\$ 147,446.00
6200 Professional Services	
6201 Accounting and Legal Services	5,000.00
6202 Audit Services	24,480.00
6203 Payroll Services	6,825.00
6204 Financial Management Services	95,000.00
6206 Enrichment Consultants	25,000.00
6207 Substitute Teacher Services	10,000.00
6213 Medical / Dental Services	5,000.00
6216 Special Education Services/Consultants	15,000.00
6217 ERate Consulting Services	4,000.00
6218 School Food Consultants	10,000.00
Total 6200 Professional Services	\$ 200,305.00
6300 Professional Development	
6301 Schoolwide Professional Development (External)	40,000.00
6302 Instructional Consultants	30,000.00
6303 Instructional Professional Development (Internal)	50,000.00
6305 Board Expenses & Strategic Planning	5,000.00
6306 Tuition and Certification Reimbursement	8,000.00
6307 Administrative Conferences & Conventions	2,000.00
Total 6300 Professional Development	\$ 135,000.00
6600 Student Services	
6601 Transportation	14,000.00
6603 Summer School Supplies	1,500.00
6604 Kitchen Equipment	5,000.00
6605 Uniforms & Apparel	10,000.00
6606 Student Meals & Snacks	275,258.00

Mott Haven Academy Charter School



Budget FY 2014

6607 Snack Wellness Program		0.00
6608 Translation Services		15,000.00
Total 6600 Student Services	\$	320,758.00
7100 Curriculum and Classroom		
7101 Books & Other Educational Materials		40,000.00
7102 Classroom Furniture		5,000.00
7103 Instructional Equipment		1,000.00
7104 Student Field Trips		5,000.00
7105 Classroom Supplies		25,000.00
7106 Classroom Computer Hardware and		500.00
7107 Athletic/Sports Equipment		3,000.00
7108 Arts Supplies		3,000.00
7109 Music Supplies		2,000.00
7110 Library Books		20,000.00
7111 Standardized Test/ Assessment Expenses		30,000.00
7112 NYSTL Expense		16,077.00
7113 NYSSL Expense		4,134.00
7114 NYSLIB Expense		1,725.00
Total 7100 Curriculum and Classroom	\$	156,436.00
8100 Facility		
8101 Rent		391,920.00
8102 Building Ops Expenses - NYF		303,600.00
8103 Building Ops Expenses - General		0.00
8104 Water		
8105 Electric		
8106 Gas		
8107 Porter / Maintenance Services		34,000.00
8108 Elevator Maintenance/ Services		955.00
8109 Janitorial Supplies		2,500.00
8110 Moving Expenses		0.00
8111 Security		28,000.00
Total 8100 Facility	\$	760,975.00
8200 Technology		
8201 Telephone & Telecommunications / Websites		50,000.00
8205 Technology Supplies		5,000.00
Total 8200 Technology	\$	55,000.00
8800 Miscellaneous Expenses		
8801 Bank Service Charges		250.00
8802 Interest/Late Fees		0.00
8804 Expense Suspense Account		0.00
8806 Building Contingency		10,000.00
8807 Depreciation Expense		100,000.00
8809 Amortization Expense		0.00
8811 Petty Cash Difference		0.00
Total 8800 Miscellaneous Expenses	\$	110,250.00
Total Expenses	\$	5,900,400.00
Net Income / (Deficit)	\$	(70,231.00)

Appendix E: Disclosure of Financial Interest Forms

The following board members have submitted Disclosure of Financial interest forms online in accordance with the Annual Report submission instructions.

Patricia Mulvaney

Janet Campagna

Bill Baccaglino

Jessica Nauiokas

Meghan Mackay

Whitney Kneisley

Russell Valdez

Kathleen Flores

Appendix F: Board of Trustees Membership Table

This Table is required of Board of Regents-authorized charter schools, and optional for charter schools authorized by other chartering entities.

Current Board Members				
Name	Position on the Board	Committee affiliation(s)	Area of expertise, and/or additional role at school (parent, staff member etc.)	Number of terms served and length of each, including date of election and expiration
Patricia Mulvaney	Chair	Finance	Compliance & Evaluation	5 Annual Terms; elected March 2008
Janet Campagna	Treasurer	Finance	Finance	5 Annual Terms; elected March 2008
Bill Baccaglino	Trustee	Education Fundraising	Child Welfare Expert	5 Annual Terms; elected March 2008
Jessica Nauiokas	Secretary	Education	MHACS Principal	5 Annual Terms; elected March 2008
Meghan Mackay	Trustee	Education Fundraising	School Leadership; Academic Evaluation	4 Annual Terms; elected November 2009
Whitney Kneisley	Trustee	Education Fundraising	Fundraising; Event Planning; Volunteerism	3 Annual Terms; elected November 2010
Russell Valdez	Trustee	Finance	Law/Finance	Elected May 2013
Kathleen Flores	Trustee	Education	Education/Human Resources	Elected May 2013
Total Members joining the board the 2012-13 school year				2
Total Members departing the board during the 2012-13 school year				0

Appendix G: Board Minutes

Not Applicable-For Regents-authorized Charter Schools only

Appendix H: Enrollment and Retention Targets

The school is currently located in a private facility on 170 Brown Place in District 7, where it moved in 2010. According to ATS data from the 2012-2013 school year, our student body includes 93% Free and Reduced Lunch, compared to 86.8% in the district, 24% special education students compared to 19.8% in the district, and 11.9% English language learners compared to 18.1% in the district. The school serves a unique student population with one third of our students in foster care, one third receiving prevention services (in total 2/3 child welfare), and one third from the general community.

Haven Academy makes a good faith effort to attract, retain and educate a greater enrollment of students with disabilities, English language learners and students who are eligible for free and reduced lunch program. Our recruitment materials are widely available, in multiple languages, to all members of our community.