



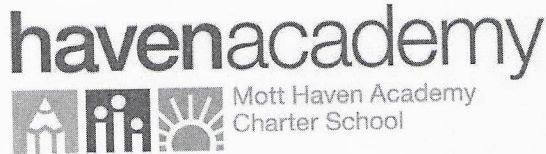
**MINUTES OF THE  
BOARD OF TRUSTEES OF THE  
MOTT HAVEN ACADEMY CHARTER SCHOOL  
JULY 18, 2017**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Bill Baccaglioni, Jessica Nauiokas, Meghan Mackay, Kathleen Flores, and Janet Campagna. All members participating via video or voice connection were able to adequately hear and make comments. Guests included: Mary Bellini, Director of External Affairs; Zennea Chetta, Director of Data and Technology; Gabi Cassandra, Director of Social Services; Briony Carr-Clemente, Middle School Leader; Amber Smith, Assistant Middle School Director; Ashlyn, Elementary School Leader; and Kathleen Hagenbuch, Director of Special Education Services.

1. **APPROVAL OF MINUTES** - Postponed approval of June 2017 Board Minutes pending minor edits.
2. **PERSONNEL, FINANCIAL AND OPERATIONAL MATTERS**
  - A. Reported that negotiations with EPO benefits provider are still ongoing.
  - B. Announced that New Leaders Roberts Award for School Innovation was awarded to Mott Haven, written for STEM initiatives and our Makerspace.
  - C. Agreed that next cash flow analysis will occur during August Board Meeting.
3. **ACADEMIC AND SOCIAL EMOTIONAL PROGRAM MATTERS**
  - A. Discussed child welfare trends and impact on Mott Haven Academy recruiting following approval of Every Student Succeeds Act (ESSA) that replaces No Child Left Behind. New provisions require the stabilization of foster children in current schools, which is important for our community but has negative recruitment implications for Haven. Follow up steps to generate new recruitment strategies were made.
  - B. Reviewed outstanding Action Items during the Middle School Planning Update. All Middle School planning and start-up activities are on deadline to ensure an on-time school opening.
4. **SCHOOL LEADER UPDATE**
  - A. NYC DOE School Survey Report distributed for Board review. Initial reactions were positive and further discussion will be held at next Board Meeting.
  - B. Discussed Ribbon Cutting & Reception to be held at Mott Haven Academy on August 30.
5. **LEGAL, REGULATORY AND GOVERNANCE MATTERS** - Haven provided reminder that Board Members should submit their financial disclosure forms by July 31.

6. **EXECUTIVE SESSION** Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: Patricia Mulvaney  
Patricia Mulvaney, Board Chair



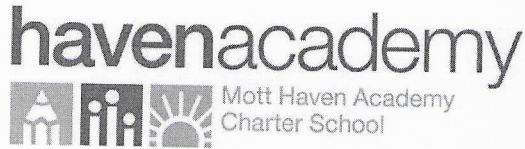
**MINUTES OF THE  
BOARD OF TRUSTEES OF THE  
MOTT HAVEN ACADEMY CHARTER SCHOOL  
AUGUST 30, 2017**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 5:00 PM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Bill Baccaglini, Jessica Nauiokas, Meghan Mackay, Kathleen Flores, Whitney Kneisley, and Janet Campagna. All members participating via video or voice connection were able to adequately hear and make comments. Guests included: Mary Bellini, Director of External Affairs; Zennea Chetta, Director of Data and Technology; Gabi Cassandra, Director of Social Services; Briony Carr-Clemente, Middle School Leader; Amber Smith, Assistant Middle School Director; and Ashlyn Field, Elementary School Leader.

1. **APPROVAL OF MINUTES** - Approved June and July 2017 Board Minutes.
2. **PERSONNEL, FINANCIAL AND OPERATIONAL MATTERS**
  - A. Haven Academy is fully-enrolled and fully-staffed
  - B. Discussed July financial report.
  - C. Discussed cash flow analysis.
3. **ACADEMIC AND SOCIAL EMOTIONAL PROGRAM MATTERS**
  - A. Haven will report on data related to children who start at Haven Academy starting in Pre-K.
  - B. Discussed state test results. Haven achieved both goals according to the charter.
  - C. Discussed Terra Nova score report results.
4. **SCHOOL LEADER UPDATE**
  - A. Discussed NYC DOE School Survey Report results. Haven is responding by addressing level of discourse in classrooms.
  - B. Discussed Haven Middle School ribbon cutting ceremony that took place in the morning, and reminder of donor reception immediately following board meeting.
5. **LEGAL, REGULATORY AND GOVERNANCE MATTERS**
6. **EXECUTIVE SESSION** - Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: Patricia Mulvaney  
Patricia Mulvaney, Board Chair





**MINUTES OF THE  
BOARD OF TRUSTEES OF THE  
MOTT HAVEN ACADEMY CHARTER SCHOOL  
SEPTEMBER 18, 2017**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Bill Baccaglioni, Jessica Nauiokas, Meghan Mackay, and Kathleen Flores. All members participating via video or voice connection were able to adequately hear and make comments. Guests included: Briony Carr-Clemente, Middle School Leader; Amber Smith, Assistant Middle School Director; Ashlyn, Elementary School Leader; Mary Bellini, Director of External Affairs; and Zennea Chetta, Director of Data and Technology.

**1. Approval of prior Board meeting minutes**

- A. August 2017 (to be approved at October Meeting)

**2. Personnel, Operational and Financial Matters**

- A. Reviewed the Financial Report through July 31. Haven will check with senior advisers for advice on wellness programs to offset fringe expenses.

- B. Personnel Updates

- i. Haven Academy is fully staffed following the addition of a kitchen assistant and the modification of an existing position to porter for both elementary and middle school.
  - ii. Haven will work with Job Path NYC to employ an individual with developmental disabilities at no cost to the school; the individual comes with personal mentor.

**3. Academic and Social Emotional Program Matters**

- A. Teach For America awarded Haven Academy with the 2017-18 "Schools to Learn From" grant to teach the TFA network about Haven's trauma-sensitive environment. The school will host nationwide participants over two days in December. Grant provides opportunity for us to get valuable feedback from visitors and to nominate 3 Haven team members to have fully-funded visits to other schools.

**4. School Leader Updates**

- A. Middle: Classes and electives running smoothly following August 30 launch. Scholars began Monday afternoon "pride groups" to discuss specialized topics. First marking period ends November 3 but team meets weekly on Thursdays to review performance data. Data is housed on an online portal accessible by parents; teachers and administrators can print out progress reports on demand.



- D. Elementary. Administrators updated response-to-behavior protocols to better support teachers. Behavior team has been assigned to work with Tier-3 students. Consultant was brought in to address Kindergarten reading readiness; curriculum will be updated following evaluation.
- C. Pink Floyd/Roger Waters Concert: Haven Kids Rock performed at the Roger Waters concerts on September 11 and 12. Provided opportunity for Haven to set up "Coogan" child performer savings accounts which holds performance money until children are 18.
- D. November 1 Fall Fete Update: Special thanks to Haven Host Committee Members. Haven will forward toolkit for Board Members to engage their networks.
- E. Chancellor Carmen Fariña's Visit: successful visit conducted on August 31. She is interested in Haven's wrap-around services and discussed college readiness. Her office wrote a thank you note with some specific follow-up points.

**5. Legal, Regulatory and Governance Matters**

6. **Executive Session** - Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: Patricia Mulvaney  
Patricia Mulvaney, Board Chair



**MINUTES OF THE  
BOARD OF TRUSTEES OF THE  
MOTT HAVEN ACADEMY CHARTER SCHOOL  
OCTOBER 23, 2017**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Meghan Mackay, and Jessica Nauiokas. All members participating via video or voice connection were able to adequately hear and make comments. Guests included: Ashlyn Field, Elementary School Leader; Mary Kinslow, Director of External Affairs; and Zennea Chetta, Director of Data and Technology.

**1. Approval of prior Board meeting minutes**

- A. August 2017 - approval expected Nov Meeting
- B. September 2017- approval expected Nov Meeting

**2. Personnel, Operational and Financial Matters**

- A. Reviewed the Financial Report through September 30.

**3. Academic and Social Emotional Program Matters**

- A. Data Dashboard:
  - i. Data results are as expected at this time of year. Discussed annual meeting with parents who have extreme absenteeism from the previous year. Going forward Haven will track indicators for measuring how well we achieve reduced absenteeism as a result of parental coaching.
  - ii. Reviewed Haven Pre-K vs. Brand New to Kindergarten academic data. Haven Pre-K grads are more often testing at grade level, while our most difficult learners are those who did not go to Pre-K at Haven.
- B. Discussed launch of New ELA Pilot (Shared Text), its expected outcomes, and corresponding challenges.

**4. School Leader Updates**

- A. Discussed Haven's first District Charter Collaborative (DCC) meeting. Haven showcased our social-emotional work focusing on circles and buddy classrooms. Participation has proven valuable for information sharing among the schools.
- B. Middle School Update: Fully-enrolled and fully-staffed. Social studies and ELA have started strong. Math has started well but could use improvement.
- C. Elementary School Update: Currently seeking to fill a Pre-K position. Initial academic

and was collected through October 1 and reviewed during the November 1 meeting.

- D. Fall Fete Update - November 1: Board Members should review and provide feedback on the video, a portion of which will be showed during the Fall Fete program.

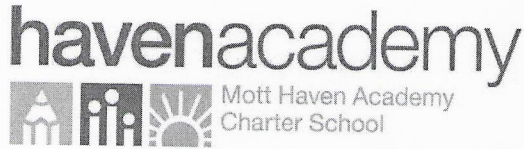
**5. Legal, Regulatory and Governance Matters**

- A. Charter School Growth Fund Update: Haven will take this request under review to explore the best option for CSGF's proposed investment.

- 6. **Executive Session** - Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: Patricia Mulvaney  
Patricia Mulvaney, Board Chair





**MINUTES OF THE  
BOARD OF TRUSTEES OF THE  
MOTT HAVEN ACADEMY CHARTER SCHOOL  
NOVEMBER 13, 2017**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Bill Baccaglini, Patricia Mulvaney, Meghan Mackay, and Jessica Nauiokas. All members participating via video or voice connection were able to adequately hear and make comments. Guests included: Ashlyn Field, Elementary School Leader; Mary Kinslow, Director of External Affairs; and Zennea Chetta, Director of Data and Technology.

**1. Approval of prior Board meeting minutes**

- A. August 2017, September 2017, October 2017 minutes were approved.

**2. Personnel, Operational and Financial Matters**

- A. October Financial Report: Board discussed Haven's financial position and talked about opportunities to continue fundraising activities.
- B. Reviewed the 2017 Annual Audit. Auditors complimented Haven's use of funds for direct programs and activities.
- C. Haven reported that the 2017 Deerfield Grant was approved for \$145,000 in support of our Pediatric Nurse Practitioner.
- D. Haven reported on visits from The Robin Hood Foundation and Tiger Foundation.
- E. Fall Fete Review: Haven Academy and The New York Foundling were pleased with the outcome of the event.

**3. Academic and Social Emotional Program Matters**

- A. Data Dashboard: Board discussed tactics for curtailing extreme absenteeism and the importance of integrated services for Haven families.
- B. Launch of New ELA Pilot (Shared Text): Haven reported that teachers are closely tracking pilot results; early indicators suggest the pilot is successful.

**4. School Leader Updates**

- A. Special Education Study: Discussed that National Center for Special Education for Charter School study that took place on November 16. Report expected to be published in Spring 2018.
- B. Hechinger Report: The New York Foundling and Sunshine Sachs brought the new media

opportunity to Haven. The article focused on three Haven families is projected to be published in Spring 2018.

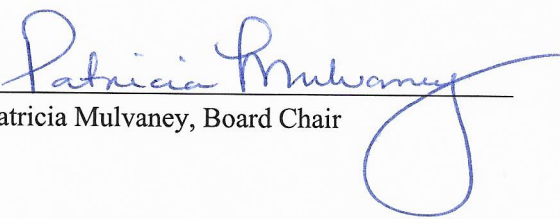
- C. Academics: Haven discussed actions taken to support 5th grade math by switching staff to leverage strengths. Early indicators suggest that the change is supporting everyday academics in the classrooms.

**5. Legal, Regulatory and Governance Matters**

- A. Charter School Growth Fund Update: Board discussed an opportunity to start strategic planning around growth with the Fund.

- 6. **Executive Session** - Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: \_\_\_\_\_

  
Patricia Mulvaney, Board Chair



**MINUTES OF THE  
BOARD OF TRUSTEES OF THE  
MOTT HAVEN ACADEMY CHARTER SCHOOL  
December 18, 2017**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Whitney Kneisley, and Jessica Nauiokas. All members participating via video or voice connection were able to adequately hear and make comments. Guests included: Mary Kinslow, Director of External Affairs; Zennea Chetta, Director of Data and Technology; Briony Carr-Clemente, Middle School Leader; Collin Raymond, CSBM Finance Manager; and Kirkley Strand, Development Director at New York Foundling;

**1. Approval of prior Board meeting minutes**

- A. November 2017 minutes expected to be approved in January 2018.

**2. Personnel, Operational and Financial Matters**

- A. Fundraising Efforts: The board welcomed Kirkley Strand from the New York Foundling to discuss fundraising efforts for Haven. Haven will partner with the Foundling Development Team to pursue the best fundraising strategy.
- B. Haven reported that the 2017 Tiger Foundation was approved for \$150,000 in support of general operating support.
- C. Robin Hood - Blended Learning Initiative: Reviewed the status of Haven's proposal to Robin Hood for a multi-year partnership that will give access to best practices in blended learning and literacy.
- D. November Financial Report: Haven reported that the school is on target financially. The school has room to increase enrollment in the new year.

**3. Academic and Social Emotional Program Matters**

- A. Discussed Schools to Learn From: Haven hosted visitors from across the nation and some international to showcase Haven's positive school culture. The visit will be outlined in the Teach for America magazine *One Day*.

**4. School Leader Updates**

- A. Middle School Update: Reported that teachers are working together to implement programs and data collection systems. Focusing on building community. The school is currently seeking a full-time Math teacher.
- B. Elementary School Update: Reported on the status of shared text literacy pilot. Early data shows positive improvement in literacy. Haven plans to bring shared text practices to the

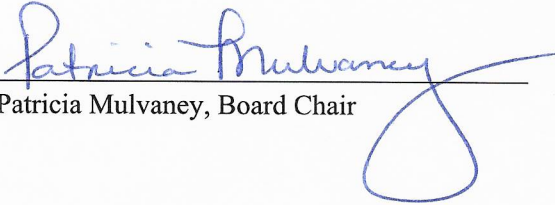


Middle School following observations and shared professional development.

**5. Legal, Regulatory and Governance Matters**

- A. Charter School Growth Fund Update: Jessica Nauiokas has the opportunity to join the Bellwether Strategic Planning cohort over the next few quarters. Participation will help Haven reflect on growth strategy.
- B. Haven's Board will schedule a planning meeting regarding board development.

**6. Executive Session** - Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature:   
Patricia Mulvaney, Board Chair

**MINUTES OF THE  
BOARD OF TRUSTEES OF THE  
MOTT HAVEN ACADEMY CHARTER SCHOOL  
January 29, 2018**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 6:00 PM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Megan Mackay, Bill Baccaglini, and Jessica Nauiokas. All members participating via video or voice connection were able to adequately hear and make comments. Guests included: Mary Kinslow, Director of External Affairs; Briony Carr-Clemente, Middle School Leader; and Ashlyn Field, Elementary School Leader.

**1. Approval of prior Board meeting minutes**

- A. November 2017, December and January 2018 minutes expected to be approved in February 2018.

**2. Personnel, Operational and Financial Matters**

- A. Board Chairperson Trish Mulvaney announced that Board Member Russ Valdez tendered his resignation from the Board of Directors.
- B. December Financial Report: Haven reported that the school is on target financially. Fundraising from corporate and foundations remains a priority.

**3. Academic and Social Emotional Program Matters**

- A. Discussed programming to address chronic absenteeism.

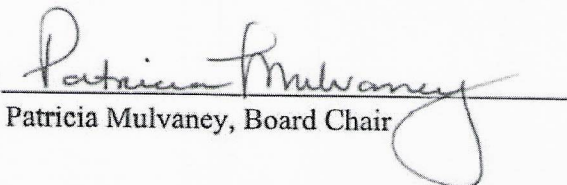
**4. School Leader Updates**

- A. Middle School Update: Reported that the school is making headway on hiring a full-time Math teacher.
- B. Elementary School Update: Discussed merits of hiring an in-house school psychologist to lead management of IEP evaluations.

**5. Legal, Regulatory and Governance Matters**

- A. Charter School Growth Fund Update: Jessica Nauiokas has joined the Bellwether Strategic Planning cohort develop a growth strategy.
- B. Haven's Board will schedule a planning meeting regarding board development.

- 6. **Executive Session** - Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature:   
Patricia Mulvaney, Board Chair

**MINUTES OF THE  
BOARD OF TRUSTEES OF THE  
MOTT HAVEN ACADEMY CHARTER SCHOOL  
February 26, 2018**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 8:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Megan Mackay, Bill Baccaglioni, Janet Campagna, and Jessica Nauiokas. All members participating via video or voice connection were able to adequately hear and make comments. Guests included: Briony Carr-Clemente, Middle School Leader; and Ashlyn Field, Elementary School Leader; Mary Kinslow, Director of External Affairs; Zennea Chetta, Director of Data and Technology; and Kirkley Strand, The New York Foundling's Vice President of Development.

**1. Approval of prior Board meeting minutes**

- A. November 2017, December 2017, and January 2018 minutes were approved.

**2. Personnel, Operational and Financial Matters**

- A. Financial Report: Haven has scheduled a financial modeling meeting with Janet Campagna for later in the week.
- B. Unstoppable Plan: The musical will take place May 16-18 from 7-9 PM at the Sheen Center. A fundraising event will take place on Wednesday, May 16 that will involve the city's child welfare leaders.

**3. Academic and Social Emotional Program Matters**

- A. Data Dashboard: Haven's social-emotional team has reached out to New York Foundling prevention workers to continue to brainstorm ideas on increasing attendance. Our social work interns lead the chronic absenteeism outreach and this work has been yielding results. Discussed current attendance coaching program details.
- B. Recruitment: Discussed enrollment and recruitment efforts using a full digital application collection system.
- C. Special Education: The Committee on Special Education (CSE) is working on Haven's overdue cases but still awaiting evaluations for some scholars for more than one year. Discussed the benefit and drawbacks of pursuing having an onsite school psychologist.

**4. School Leader Updates**

- A. Middle School Update: Incorporated skills period during the day. Starting a Shared Text time and math prep time; all programming through the lens of social justice. Fifth and Sixth Grade scholars have elected to join the National Walkout Day on March 14.
- B. Elementary School Update: The English Language Arts (ELA) test is five weeks away with one week of Spring Break in between. As of January, the school has started Afternoon Academy which is focused on test preparation. As of February, the school initiated Saturday Academy focused on math starting this week. All students are invited.

**5. Legal, Regulatory and Governance Matters**

- A. Board Development: Discussed plan to seek and engage additional board members with



skills in education. Discussed specific individuals eligible for the board and next steps to engage them. The group will continue to have board development on the agenda next month.

6. **Executive Session** - Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: Patricia Mulvaney  
Patricia Mulvaney, Board Chair

**MINUTES OF THE  
BOARD OF TRUSTEES OF THE  
MOTT HAVEN ACADEMY CHARTER SCHOOL  
March 26, 2018**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Meghan Mackay, Bill Baccaglini, and Jessica Nauiokas. All members participating via video or voice connection were able to adequately hear and make comments. Guests included: Briony Carr-Clemente, Middle School Leader; Ashlyn Field, Elementary School Leader; Mary Kinslow, Director of External Affairs; Zennea Chetta, Director of Data and Technology; and Kirkley Strand, The New York Foundling's Vice President of Development.

**1. Approval of prior Board meeting minutes**

- A. February 2018 minutes expected to receive approval in April board meeting.

**2. Personnel, Operational and Financial Matters**

- A. Financial Report: Budget discrepancies originate from rent and benefits calculations. Jessica and Janet have time scheduled to discuss areas of need.
- B. Robin Hood Grant Awarded: The grant was co-won by TNTP and Haven Academy for a pilot Blended Learning Initiative in the Middle School.
- C. Unstoppable Plan: The musical will take place May 16-18 from 7-9 PM at the Sheen Center. A fundraising event will take place on Wednesday, May 16 that will involve the city's child welfare leaders and other special guests.

**3. Academic and Social Emotional Program Matters**

- A. Data Dashboard: Recruitment efforts are underway to increase the number of applications from foster care and child welfare-involved families. New this year, Haven Academy printed posters and pamphlets, launched a Facebook ad, and is looking into radio PSA submissions.
- B. State Test Scores: Haven is brainstorming ways to measure how well scholars have learned concepts already taught in class in order to provide predictors for State Test scores. Jessica and Zennea will explore alternatives (specifically for NYS predictors) in addition to our current interim assessments.
- C. Special Education Case Study: The National Center for Special Education in Charter Schools published a case study about Haven Academy. This is another artifact on the national landscape that showcases Haven Academy's success.
- D. ACS Meeting: Bill engaged discussion with the Deputy ACS Commissioner about chronic absenteeism in schools. He is planning to meet with preventive services and foster care lead at ACS to discuss further.

**4. School Leader Updates**

- A. Middle School Update: The leadership team is looking at next year's schedule. The team's goal is to offer accelerated classes to prepare high-performing scholars for specialized high schools in Eighth Grade. New teacher, Latrice Newton, joined the team to teach Fifth Grade


math.

- B. Elementary School Update: The leadership team is thinking creatively about schedules to divide two-teacher classrooms into half classes for part of the day to test how differentiation works for teachers and learning. Teachers in Second and Third Grades will pilot this model after Spring Break to support focus and engagement, and to have teachers plan differently for small groups. The teams is discussing preferences about where teachers go next year. Hired a Third/Fourth Grade teacher, but need a Special Education teacher for Kindergarten and First Grade.

**5. Legal, Regulatory and Governance Matters**

- A. Bellwether Cohort Update: Meghan joined Jess and Ashlyn at the Phoenix Bellwether Cohort conference to think through the permutations of scaling Haven Academy.
- B. Board Development: Two board candidates are in the interview phase with current Board Members.

- 6. **Executive Session** - Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature:   
Patricia Mulvaney, Board Chair

**MINUTES OF THE  
BOARD OF TRUSTEES OF THE  
MOTT HAVEN ACADEMY CHARTER SCHOOL  
April 23, 2018**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Bill Baccaglini, Kathleen Flores, and Jessica Nauiokas. All members participating via video or voice connection were able to adequately hear and make comments. Guests included: Briony Carr-Clemente, Middle School Leader; Mary Kinslow, Director of External Affairs; Zennea Chetta, Director of Data and Technology; Charles Russell, CSBM; and Collin Raymond, CSBM.

**1. Approval of prior Board meeting minutes**

- A. Approved the February and March 2018 minutes.

**2. Personnel, Operational and Financial Matters**

- A. Financial Report: Jessica reported that meeting with Janet Campagna centered on overage analysis. Haven will re-bid for contracts with vendors for staff benefits over the next six months. Jessica will set up meeting with Kathleen and Patricia to talk about benefits packages. The Board will review the budget in depth during the in-person May board meeting.
- B. Unstoppable: The musical received coverage in *Broadway World* which Mary will send to the group following the meeting.

**3. Academic and Social Emotional Program Matters**

- A. Data Dashboard: Bill followed up with his ACS deputy director to talk about attendance issues; he will follow up with Haven's most recent data as evidence. Haven's ratio of child welfare numbers compared to general community has increased compared to last year. Following the lottery, Haven has small waitlists for child welfare families in some grade levels. Special education numbers are rising.
- B. Restorative Practices: Haven is committed to using suspensions as a last resort and prefers alternative discipline and restorative practices, particularly restorative circles that involve family members. This year, Haven had 25 suspensions, 5 of which are repetitive cases. The leadership team will brainstorm additional in-school consequences over the summer. Bill will be asking NYF program PICH0 to connect with Haven in order to determine if some of its extreme cases meet the criteria for support.

**4. School Leader Updates**

- A. Middle School Update: Haven is currently recruiting new teachers with a focus on strengthening the math department. The leadership team wants to provide more professional development and prep for Regents Exams as the school welcomes older scholars.
- B. Elementary School Update: The leadership team is prioritizing staffing and realigning talent. Two team members interested in moving to middle school from elementary. Scholars in Fourth, Fifth, and Sixth Grades who do not meet grade requirements need to attend a district



summer school program.

**5. Legal, Regulatory and Governance Matters**

- A. Bellwether Cohort Update: In May, Jessica will share sample documents and research in thinking through Haven Academy's growth.
- B. Board Development: Members of the board have met two potential candidates. The board aims to vote for new members at the June board meeting and have new members start in July.

6. **Executive Session** - Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: \_\_\_\_\_

*Patricia Mulvaney*  
Patricia Mulvaney, Board Chair

**MINUTES OF THE  
BOARD OF TRUSTEES OF THE  
MOTT HAVEN ACADEMY CHARTER SCHOOL  
May 21, 2018**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 5:00 PM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Bill Baccaglioni, Janet Campagna, Whitney Kneisley, and Jessica Nauiokas. All members participating via video or voice connection were able to adequately hear and make comments. Guests included: Ashlyn Field, Elementary School Leader; Briony Carr-Clemente, Middle School Leader; Mary Kinslow, Director of External Affairs; Charles Russell, CSBM; Alison Fuller and Macharva Housley from the Bellwether Cohort.

**1. Approval of prior Board meeting minutes**

- A. April minutes expected to receive approval during June board meeting.

**2. Personnel, Operational and Financial Matters**

- A. Financial Report: Haven Academy is running a deficit which is from higher than budgeted costs for facilities, curriculum costs for Middle School and benefits. Additionally, the school lost some State funding for food services, resulting in \$65K of lost revenue (from program administration errors--audit invalidated previous snack protocol. It has been corrected.) The school anticipates this \$65K to be awarded in future years. The group discussed using board development as a tool support our fundraising efforts.
- B. Unstoppable The Musical: The Center for Discovery donated \$25,000 to the Haven Kids Rock program and the event's silent auction raised \$2,695 over three nights.

**3. Academic and Social Emotional Program Matters**

- A. Data Dashboard: While exploring health factors in Haven Academy scholars over time, we found more evidence that being at Haven Academy makes scholars fare better in academic achievement, particularly in helping kids with deficits get on reading level. However, Haven is still committed to making the school accessible to anyone who has entered foster care or child welfare.

**4. School Leader Updates**

- A. Middle School Update: Launched first annual art exhibit and will host first annual STEM fair on June 6. Fifth Grade going to Washington, DC and Sixth Grade traveling to the Catskills for an overnight camping trip. They are currently in active recruitment with 60% of MS staffed today.
- B. Elementary School Update: ES is 80% staffed today but is still seeking a music teacher. One strategy is to rotate student teachers with NYU with the hopes of a long-term position. Currently conducting Scope and Sequence and Retention Meetings for next year. Fourth Grade traveling to Philadelphia for an American Revolution tour on June 7.

**5. Legal, Regulatory and Governance Matters**

- A. Bellwether Cohort Update: Jess shared that her six-month work with the group is coming to an end in one month. The board discussed three possible high school partnership options

including the pros and cons of each option. Areas to be discussed at a later date include early learning opportunities and codification and replication of Haven. Mary to find mid-June in-person meeting date. Jess will provide the materials in advance of the meeting (i.e. the deck that we planned to share this week) for review in advance.

B. Board Development: Two members up for discussion that current Board Members will spend more time with to determine function. Jess also recommended another candidate that she met through the Bellwether Cohort.

6. **Executive Session** - Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: Patricia Mulvaney  
Patricia Mulvaney, Board Chair

**MINUTES OF THE  
BOARD OF TRUSTEES OF THE  
MOTT HAVEN ACADEMY CHARTER SCHOOL  
June 6, 2018**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 4:00 PM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Bill Baccaglioni, Kathleen Flores, Whitney Kneisley, Meghan Mackay, and Jessica Nauiokas. All members participating via video or voice connection were able to adequately hear and make comments. Guests included: Ashlyn Field, Elementary School Leader; Briony Carr-Clemente, Middle School Leader; Mary Kinslow, Director of External Affairs; and Charles Russell, CSBM.

**1. Approval of prior Board meeting minutes**

- A. April and May minutes were approved.

**2. Personnel, Operational and Financial Matters**

- A. Budget Report: Board members reviewed the draft 2018-19 annual budget. Members asked for clarification on budget allocations for staff (i.e. instruction staff vs. non-instructional staff) which will be sent after the meeting. Board members will approve the final budget via email vote.
- B. Building and Rent: Members discussed the need for two separate leases for the lower and upper schools. Bill reported that The New York Foundling will consider separating the leases.
- C. School Psychologist: Members and school principals discussed the need for school psychologists to conduct on-site evaluations. Bill reported that New York Foundling psychologists may be available to visit Haven periodically to conduct evaluations. This service would help streamline the Committee on Special Education referrals.

**3. Academic and Social Emotional Program Matters**

- A. High School Partnership Pathways Program: Members discussed two possible pathways to high school for Haven Academy: (a) partner schools or (b) consortium schools. With a consortium model, various middle schools would form a joint high school that would meet the needs of Haven's graduates. Haven would only pay for the graduates that attend plus 12% of the costs per pupil. Each contributing school would provide members as part of the board. The matter was tabled pending further meetings with possible partners.

**4. School Leader Updates**

- A. Middle School Update: Members discussed adding two integrated co-teaching (ICT) teachers in middle school classrooms. School Leader Carr then led the discussion about a plan to include three cohorts of scholars in 6th and 7th grades in include greater levels of remediation and instruction. Discussed the option of adding a 12-1 (i.e. academic remediation) classroom setting instead of the three cohorts to meet this need. Expanding Haven's model in future years to allow for this will be considered and researched.
- B. Elementary School Update: Jessica reported that she and the elementary team have set up a meeting with a CSE representative with the goal of getting more evaluations completed in a

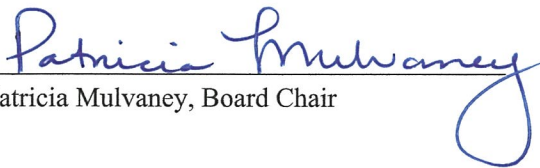


timely manner.

**5. Legal, Regulatory and Governance Matters**

- A. Strategic Growth Plan: Jessica led the discussion about Haven Academy's growth plan from a menu of options developed in concert with Bellwether Education Partners. Members discussed the "Implementation Support Model" in depth which could act as a funding mechanism.
  - B. Board Development: Members will vote on the approval for adding one new board candidate via email. Two additional candidates are still under consideration pending Board Members' ability to meet with them and to determine function.
6. **Executive Session** - Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: \_\_\_\_\_

  
Patricia Mulvaney, Board Chair