



# Entry 1 School Information and Cover Page (New schools that were not open for instruction for the 2018-19 school year are not required to complete or submit an annual report this year).

Created: 07/09/2019 • Last updated: 08/01/2019

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Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2019**) or you may not be assigned the correct tasks.

## BASIC INFORMATION

**a. SCHOOL NAME** MOTT HAVEN ACADEMY CHARTER SCHOOL

(Select name from the drop down menu)

**a1. Popular School Name  
(Optional)** Haven Academy

**b. CHARTER AUTHORIZER (As of  
June 30th, 2019)** NYCDOE-Authorized Charter School

Please select the correct authorizer as of  
June 30, 2019 or you may not be  
assigned the correct tasks.

**c. DISTRICT / CSD OF LOCATION** NYC CSD 7

**d. DATE OF INITIAL CHARTER** 01/2008

**e. DATE FIRST OPENED FOR  
INSTRUCTION** 08/2008

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The Mott Haven Academy Charter School empowers children in an educational environment that addresses and reduces the barriers to academic success through the integration of family support services with a rigorous, college-preparatory academic program. Our graduates will be resilient, resourceful, independent scholars who have the skills necessary to reach their full potential and to build a better future.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Trauma Informed Environment We maintain a safe, nurturing climate by dedicating significant time to the development of our school culture, with a specific focus on social emotional (SE) programming. All staff are trained in the effects of trauma on learning and building positive attachments using approaches like Responsive Classroom, Love and Logic, and PBIS. Our SE staff use evidence-based practices such as Second Step to teach key social skills like self-regulation and problem solving.
Variable 2	Supportive School Culture and Climate Haven Academy is committed to teaching students to be problem solvers and critical thinkers, to respect and challenge intellectual ideas, to resolve conflicts peacefully, and form opinions in an environment that values trust. We continue to implement evidence-based Social Emotional curricula as well as school-wide Positive Behavior Supports
Variable 3	Data Driven Instruction Haven Academy thoughtfully uses assessments and data to drive our curriculum development and daily student instruction. Instructional Staff and Leadership regularly collect and analyze data for individual scholar progress and school wide trends to differentiate instruction, guide daily teaching, and to inform areas requiring remediation, intervention and support.
Variable 4	Rigorous Standards-Based Curriculum

	<p>Significant efforts are undertaken to align the school's curriculum with the Common Core Learning Standards. We have a curriculum revision protocol in order to guarantee that all of the Common Core Learning Standards are taught in ELA and math. We have detailed scope and sequences, curriculum maps, and assessment schedules, allowing for teachers and coaches to continue the work of developing unit and lesson plans during weekly grade level meetings and check-ins.</p>
Variable 5	<p><b>High Attendance Percentages and Support Systems</b>  We believe high attendance for all students is critical to academic success. We take pride in high daily attendance rates and our reduction in chronic absenteeism. Our multi-disciplinary attendance team tracks absences on a daily basis and follows up with families by phone with each absence. We also provide more intensive coaching for families with chronic absenteeism by pairing them with a specific staff member who helps identify barriers, reducing those barriers, and reinforcing attendance.</p>
Variable 6	<p><b>Parents as Partners</b>  Haven Academy provides comprehensive wrap around services to our families to ensure the consistency of support available both at home and school through one-on-one coaching, workshops, and other parent engagement opportunities. We value the relationships we cultivate with our families and work tirelessly to ensure they are not only heard but actively inform our daily functioning and programming.</p>
Variable 7	<p><b>Community Partnership</b>  At the core of our mission is our partnership with The New York Foundling. Additionally, we work in tandem with several other child welfare agencies as well as other community based organizations that provide our families with critical needs such as housing, medical and mental health resources. We employ several support staff members that help facilitate these partnerships and make resources available to families.</p>
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

[www.havenacademy.org](http://www.havenacademy.org)

**i. TOTAL MAX APPROVED** 400

**ENROLLMENT FOR THE 2018-19  
SCHOOL YEAR (exclude Pre-K  
program enrollment)**

**j. TOTAL STUDENT ENROLLMENT** 414

**ON JUNE 30, 2019 (exclude Pre-K  
program enrollment)**

**k. GRADES SERVED IN SCHOOL YEAR 2018-19 (does not include Pre-K program  
students)**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7
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**l. DOES THE SCHOOL CONTRACT** No  
**WITH A CHARTER OR  
EDUCATIONAL MANAGEMENT  
ORGANIZATION?**

**FACILITIES INFORMATION**

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2019-20?

	No, just one site.
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**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	170 Brown Place Bronx, NY 10454	7182927015	NYC CSD 7	K-7	N/A

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Jessica Nauiokas	718-292-7015	347-854-0835	<a href="mailto:jnauiakas@havenacademy.org">jnauiakas@havenacademy.org</a>
Operational Leader	Milagros Torres	718-292-7015	347-854-0819	<a href="mailto:mtorres@havenacademy.org">mtorres@havenacademy.org</a>
Compliance Contact	Zennea Chetta	718-292-7015	516-698-9229	<a href="mailto:zchetta@havenacademy.org">zchetta@havenacademy.org</a>
Complaint Contact	Ashlyn Rector	718-292-7015	347-854-0806	<a href="mailto:afield@havenacademy.org">afield@havenacademy.org</a>
DASA Coordinator	Gabriella Cassandra	718-292-7015	347-584-0808	<a href="mailto:gmcbride@havenacademy.org">gmcbride@havenacademy.org</a>
Phone Contact for After Hours Emergencies	Jessica Nauiokas	917-806-0777	917-806-0777	<a href="mailto:jnauiakas@havenacademy.org">jnauiakas@havenacademy.org</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Site 1 Certificate of Occupancy (COO)**

<https://nysed-cso-reports.fluidreview.com/resp/106398639/yFPTXS6fVy/>

**Site 1 Fire Inspection Report**

<https://nysed-cso-reports.fluidreview.com/resp/106398639/nBjtmqxAKU/>

**CHARTER REVISIONS DURING THE 2018-19 SCHOOL YEAR**

**n1. Were there any revisions to the school's charter during the 2018-19 school year? (Please include approved or pending material and non-material charter revisions).** Yes

## n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in Maximum Approved Enrollment	We are requesting to increase our enrollment planning as outlined in our Charter Renewal application page # 6. We would like to increase enrollment in each grade K-8, from 50 to 54. Our projected enrollment from our last charter revision was prior to launching our Middle School and we have since then realized that 51-54 per grade is more accurate.		
2	Other	We are requesting to remove the Terra Nova Assessment from our charter goals. We have discontinued use of this assessment and replaced it with a new nationally normed assessment, NWEA Map. Our intention is to use this year as a baseline year with the NWEA Map test to determine if we will add equivalent goals in our 2020 charter renewal using this assessment.		
3				
4				
5				

More revisions to add?

No

**ATTESTATION**

**o. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Zennea Chetta
Position	Director of Data and Technology
Phone/Extension	516-698-9229
Email	<a href="mailto:zchetta@havenacademy.org">zchetta@havenacademy.org</a>

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**



**Date**

2019/07/09



**Thank you.**



**PLACE OF ASSEMBLY PERMIT**

DO#	Account No.
37	31208572

ISSUE DATE 02/20/2019	EXPIRATION DATE 01/20/2020	CONTROL # 312085722850
PREMISES 170 BROWN PL	BOROUGH BRONX	
BLOCK/LOT 02263/0001	BIN # 2000023	ZIP CODE 104544140

ISSUED TO  
 MOTT HAVEN ACADEMY  
 170 BROWN PL  
 BRONX NY 10454

CERTIFICATE OF OPERATION #	TYPE/DESCRIPTION OF USE	FLOOR(S)	NO. OF PERSONS
220085654	CAFETERIA/LOUNGE	CEL	128
220085663	GYM/PHYS CULTURAL ESTBLMT	CEL	166
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This permit authorizes use and occupancy of the above premises as place(s) of assembly subject to the strict observance of the New York City Fire Code and other laws, rules and regulations enacted for the protection of the public in such occupancy. This permit shall remain in effect for the period specified unless revoked by the Fire Department prior to expiration.

  
 FIRE COMMISSIONER

THE NEW YORK CITY FIRE CODE (FC105.3.5) REQUIRES THAT PERMITS BE POSTED IN A CONSPICUOUS LOCATION ON THE PREMISES AT ALL TIMES AND BE READILY AVAILABLE FOR INSPECTION BY ANY REPRESENTATIVE OF THE DEPARTMENT. APPROVED SEATING PLANS MUST BE AVAILABLE AT THE PREMISES AT ALL TIME FOR INSPECTION BY THE FIRE DEPARTMENT.



# Certificate of Occupancy

CO Number: 210057089F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Bronx	Block Number: 02263	Certificate Type: Final
	Address: 170 BROWN PLACE	Lot Number(s): 1	Effective Date: 10/31/2011
	Building Identification Number (BIN): 2000023	Building Type: Altered	
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
B.	Construction classification: 1-C	(1968 Code)	
	Building Occupancy Group classification: G	(1968 Code)	
	Multiple Dwelling Law Classification: None		
	No. of stories: 7	Height in feet: 97	No. of dwelling units: 0
C.	Fire Protection Equipment: Standpipe system, Fire alarm system, Sprinkler system, Fire Suppression system		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			

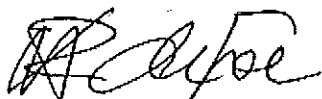
Borough Commissioner

Commissioner

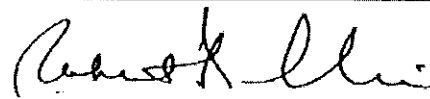
*Certificate of Occupancy*

CO Number: 210057089F

Permissible Use and Occupancy						
All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	2	OG	D-2		3B	KITCHEN
CEL		OG	B-2		3B	STORAGE ROOMS, TRASH ROOM, RECYCLE ROOM
CEL		OG	D-2		3B	MECHANICAL ROOM, ELECTRICAL CONTROL ROOM, WATER SERVICE ROOM SERVER ROOM
CEL	68	OG	F-1B		3B	CONFERENCE ROOM
CEL	128	OG	F-4		3B	CAFETERIA
CEL	1	OG	E		3B	OFFICE
CEL	20	OG	G		3A	CLASSROOMS
CEL	166	OG	F-3		3A	GYMNASIUM
001	104	40	G		3A	CLASSROOM, LIBRARY
001	10	50	E		3B	OFFICES, STAFF CENTER
002	167	40	G		3A	CLASSROOMS
003	159	40	G		3A	CLASS ROOMS
003	30	40	G		3A	SCIENCE LAB



Borough Commissioner




Commissioner

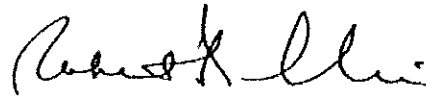
*Certificate of Occupancy*

CO Number: 210057089F

Permissible Use and Occupancy						
All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
003	1	50	E		3B	OFFICES
004	164	50	E		4A	NON-PROFIT OFFICES WITHOUT SLEEPING ACCOMMODATIONS
005	29	50	E		4A	NON-PROFIT OFFICES WITHOUT SLEEPING ACCOMMODATIONS
005		50	D-2		4C	IT-CLOSET, COPY ROOM
006	29	50	E		4A	NON PROFIT OFFICES WITHOUT SLEEPING ACCOMODATIONS
006		50	D-2		4C	IT-CLOSET, COPY ROOM
007		50	D-2		4C	IT-CLOSET, COPY ROOM
007	29	50	E		4A	NON-PROFIT OFFICES WITHOUT SLEEPING ACCOMMODATIONS
ROF	74	100	F-3		3B	SECOND FLOOR ROOF-DECK
PEN	7	100	D-2		3B	MECHANICAL ROOM
<p>NOTE: NON-PROFIT INSTITUTE WITHOUT SLEEPING ACCOMODATIONS PROVIDED THAT THE NUMBER OF PERSONS EMPLOYED IN CENTRAL OFFICE FUNCTION SHALL NOT EXCEED 50, AND THE AMOUNT OF FLOOR AREA FOR CENTRAL OFFICE PURPOSES SHALL NOT EXCEED 25 PERCENT OF THE TOTAL FLOOR AREA OR 25,000 SQUARE FEET, WHICH EVER IS GREATER, EXCEPT THAT IN R6 DISTRICTS, THE AMOUNT OF FLOOR AREA USED FOR THE CENTRAL OFFICE PURPOSES SHALL IN NO EVENT EXCEED 25 PERCENT OF THE TOTAL FLOOR AREA THESE PREMISES, CONSISTING OF ONE (1) TAX LOT, HAVE BEEN DECLARED ONE (1) ZONING LOT AS PER SECTION 12-10 OF THE ZONING RESOLUTION AND HAVE BEEN RECORDED AT THE OFFICE OF THE CITY REGISTER UNDER EXHIBIT I CRFN AND EXHIBIT III CRFN #2010000311858 2010000311859</p>						
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT

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# Entry 2 NYS School Report Card Link

Created: 07/09/2019 • Last updated: 07/31/2019

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## **MOTT HAVEN ACADEMY CHARTER SCHOOL**

**1. CHARTER AUTHORIZER (As of June 30th, 2019)**      NYCDOE-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

**2. NEW YORK STATE REPORT CARD**

<https://data.nysed.gov/profile.php?instid=800000061086>

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)



# Entry 3 Progress Toward Goals

Created: 07/15/2019 • Last updated: 07/31/2019

## PROGRESS TOWARD CHARTER GOALS

**Board of Regents-authorized and NYCDOE-authorized charter schools only.** Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

### 1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

#### 2018-19 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	For each year of the school’s next charter term,the school will show academic performance with a percent ofstudents proficient at or above Level 3 that meets or exceeds the percent proficient of the Community School District (CSD) of location and also meets or exceeds the citywide percent proficient on the New York State ELA examination.	New York State ELA examination		Results Pending
Academ	For each year of the school’s next charter term, the school will show academic performance with a percent of students proficient at or above Level 3 that meets or exceeds the percent			

ic Goal 2	proficient of the Community School District (CSD) of location and also meets or exceeds the citywide percent proficient on the New York State Math examination.	New York State Math examination		Results Pending
Academ ic Goal 3	For each year of the school's charter term, each grade-level cohort will demonstrate growth with a reduction by a half the gap between the percent at or above Level 3 on the previous year's NYS ELA exam (baseline) and the CSD or citywide percent (whichever is higher) of students proficient at or above Level 3 on the current year's State ELA exam. For schools in which the number of students scoring above proficiency in a grade-level cohort exceeded the CSD or citywide percent proficient (whichever is higher) on the previous year's ELA exam, the school is expected to demonstrate growth comparable to the CSD in the current year.	New York State ELA examination		Results Pending
	For each year of the school's charter term, each grade-level cohort will demonstrate growth with a reduction by a			



<p>Academic Goal 4</p>	<p>half the gap between the percent at or above Level 3 on the previous year's NYS math exam (baseline) and the CSD or citywide percent (whichever is higher) of students proficient at or above Level 3 on the current year's State math exam. For schools in which the number of students scoring above proficiency in a grade-level cohort exceeded the CSD or citywide percent proficient (whichever is higher) on the previous year's math exam, the school is expected to demonstrate growth comparable to the CSD in the current year.</p>	<p>New York State Math examination</p>		<p>Results Pending</p>
<p>Academic Goal 5</p>	<p>In each year of the charter term, 75 percent of students enrolled for three or more years will perform at or above a level 3 on the NYS fourth grade science exam.</p>	<p>NYS fourth grade science examination</p>		<p>Results Pending</p>
<p>Academic Goal 6</p>	<p>In each year of the charter term, the average NCE for students who have taken the Reading Terra Nova for two years will reduce by one-half the difference between the previous year's average NCE and an NCE of 50. If</p>	<p>Reading Terra Nova 3</p>		<p>Haven Academy has submitted a request to remove the Terra Nova Assessment from our charter goals. We have discontinued use of this assessment and replaced it with a new nationally normed assessment, NWEA Map. Our intention is to use</p>

	<p>the previous year's average NCE exceeds 50 then they will maintain an average NCE above 50.</p>			<p>this year as a baseline year with the NWEA Map test to determine if we will add equivalent goals in our 2020 charter renewal using this assessment.</p>
<p>Academic Goal 7</p>	<p>In each year of the charter term, the average NCE for students who have taken the Math Terra Nova for two years will reduce by one-half the difference between the previous year's average NCE and an NCE of 50. If the previous year's average NCE exceeds 50 then they will maintain an average NCE above 50.</p>	<p>Math Terra Nova 3</p>		<p>Haven Academy has submitted a request to remove the Terra Nova Assessment from our charter goals. We have discontinued use of this assessment and replaced it with a new nationally normed assessment, NWEA Map. Our intention is to use this year as a baseline year with the NWEA Map test to determine if we will add equivalent goals in our 2020 charter renewal using this assessment.</p>
<p>Academic Goal 8</p>	<p>In each year of the charter term, for child welfare involved students enrolled in at least their second year at Haven Academy, with respect to the NYS ELA assessment, the percent proficient will meet or exceed the proficiency demonstrated by the students in the same tested grades in the district of location.</p>	<p>New York State ELA Examination</p>		<p>Results Pending</p>

Academic Goal 9	In each year of the charter term, for child welfare involved students enrolled in at least their second year at Haven Academy, with respect to the NYS mathematics assessment, the percent proficient will meet or exceed the proficiency demonstrated by the students in the same tested grades in the district of location.	New York State math examination		Results Pending
Academic Goal 10	In each year of the charter term, for general community/nonchild welfare involved students enrolled in at least their second year at Haven Academy, with respect to the NYS ELA assessment, the percent proficient will meet or exceed the proficiency demonstrated by students in the same tested grades in the district of location.	New York State ELA Examination		Results Pending

**2. Do have more academic goals to add?** Yes

**2018-19 Progress Toward Attainment of Academic Goals**

Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
In each year of the			

Academic Goal 11	<p>charter term, for general community/nonchild welfare involved students enrolled in at least their second year at Haven Academy, with respect to the NYS mathematics assessment, the percent proficient will meet or exceed the proficiency demonstrated by students in the same tested grades in the district of location.</p>	New York State math examination		Results Pending
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

**3. Do have more academic goals to add?** No

**4. ORGANIZATIONAL GOALS**

**2018-19 Progress Toward Attainment of Organizational Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Each year, the school’s “General Community and Foster Care”populations will have a daily student attendance rate of at least 95 percent.The school’s overall attendance (including Prevention students) will be minimally 92 percent.	ATS and Internal Attendance Reporting	Met	
Org Goal 2	Each year, 95 percent of all students enrolled during the course of the year will return the following September(excluding those who leave the school because they move out of the city, lack reasonable transportation or have been re-assigned a school placement for a more restrictive special education setting) .	ATS Reports and Enrollment Records		Results Pending
Org Goal 3	Each year, 90 percent of all instructional staff employed during the prior school year will	Internal reporting		Results Pending

	return and/or be asked to return the following school year.			
Org Goal 4	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. On key questions as identified in the NYC DOE Charter Schools Accountability Handbook, the school will have a percentage of parents that agree or strongly agree that meets or exceeds citywide averages. The school will only have met this goal if 50% or more parents participate in the survey.	NYC DOE School Survey	Met	
Org Goal 5	In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. On key questions as identified in the NYC DOE Charter Schools Accountability Handbook, the school will have a percentage of staff that agree or strongly agree that meets or exceeds citywide averages. The school will only have met this goal if 50% or more staff participate in the	NYC DOE School Survey	Met	

survey.

Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?** No

**6. FINANCIAL GOALS**

## 2018-19 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Each year, the school will operate on a balanced budget and maintain a stable cash flow.	School financials	Not Met	Partially met: -positive cash flow budget shows an approved deficit while growing middle school.
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

**7. Do we have more financial goals to add?** No

**Thank you.**





# Entry 4 Expenditures per Child

Created: 07/24/2019 • Last updated: 07/31/2019

## MOTT HAVEN ACADEMY CHARTER SCHOOL Section Heading

### Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2018-19 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil

**calculations:** [Audit Guide](#) available within the portal or on the NYSED website at: <http://www.p12.nysed.gov/psc/regentsoversightplan/otherdocuments/auditguide2018.pdf>.

Line 1: Total Expenditures	11425856
Line 2: Year End FTE student enrollment	451
Line 3: Divide Line 1 by Line 2	25326

## 2. Administrative Expenditures per Child

To calculate '**Administrative Expenditures per Child**' To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2018-19 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

### Notes:

**The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:**

**<http://www.p12.nysed.gov/psc/AuditGuide.html>.**

**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	340130
Line 2: Management and General Cost (Column)	450470
Line 3: Sum of Line 1 and Line 2	790600
Line 5: Divide Line 3 by the Year End FTE student enrollment	1752

**Thank you.**



# Entry 5d Financial Services Contact Information

Created: 07/16/2019 • Last updated: 07/31/2019

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

## MOTT HAVEN ACADEMY CHARTER SCHOOL Section Heading

### 1. School Based Fiscal Contact Information

School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
Jessica Nauiokas	<a href="mailto:jnauiokas@havenacademy.org">jnauiokas@havenacademy.org</a>	718-292-7015

### 2. Audit Firm Contact Information

School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
MBAF	<a href="mailto:kandreazza@mbafcpa.com">kandreazza@mbafcpa.com</a>	212-931-9238	12

### 3. If applicable, please provide contact information for the school's outsourced financial services firm.

Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
CSBM	Karen Daniels	237 W 35th st suite 301 New York, NY 10001	<a href="mailto:kdaniels@csbm.com">kdaniels@csbm.com</a>	646-448-8723	12

# New York State Education Department

## Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

### 2019-20 Budget & Cash Flow Template

#### General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in <b>BLUE</b>
2	Enter information into the <b>GRAY</b> cells
3	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Mott Haven Academy**

**PROJECTED BUDGET FOR 2019-2020**

**July 1, 2019 to June 30, 2020**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	7,575,595	3,753,025	889,299	110,232	619,359	12,947,510
Total Expenses	8,566,180	2,581,748	459,648	122,875	992,870	12,723,321
Net Income	(990,585)	1,171,277	429,651	(12,643)	(373,511)	224,189
Actual Student Enrollment	395	111				506
Total Paid Student Enrollment	395	111				506

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
----------------------	----------------------	-------	-------------	-------------------------	-------

**REVENUE**

**REVENUES FROM STATE SOURCES**

Per Pupil Revenue

CY Per Pupil Rate

District of Location

\$16,150.00

- School District 2 (Enter Name)
- School District 3 (Enter Name)
- School District 4 (Enter Name)
- School District 5 (Enter Name)


5,207,801	1,566,946	297,494	79,038	439,220	7,590,500
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
5,207,801	1,566,946	297,494	79,038	439,220	7,590,500

Special Education Revenue

-	1,409,618	-	-	-	1,409,618
---	-----------	---	---	---	-----------

Grants

Stimulus

-	-	-	-	-	-
---	---	---	---	---	---

Other

-	-	-	-	-	-
---	---	---	---	---	---

Other State Revenue

610,956	184,078	33,178	7,870	49,929	886,010
---------	---------	--------	-------	--------	---------

**TOTAL REVENUE FROM STATE SOURCES**

5,818,757	3,160,642	330,672	86,908	489,149	9,886,128
-----------	-----------	---------	--------	---------	-----------

**REVENUE FROM FEDERAL FUNDING**

IDEA Special Needs

-	62,000	-	-	-	62,000
---	--------	---	---	---	--------

Title I

214,037	66,179	-	-	-	280,216
---------	--------	---	---	---	---------

Title Funding - Other

40,513	12,190	2,314	615	3,417	59,049
--------	--------	-------	-----	-------	--------

School Food Service (Free Lunch)

328,040	98,702	18,739	4,887	27,758	478,126
---------	--------	--------	-------	--------	---------

Grants

Charter School Program (CSP) Planning & Implementation

-	-	-	-	-	-
---	---	---	---	---	---

Other

-	-	-	-	-	-
---	---	---	---	---	---

Other Federal Revenue

-	-	-	-	-	-
---	---	---	---	---	---

**TOTAL REVENUE FROM FEDERAL SOURCES**

582,590	239,070	21,053	5,502	31,175	879,391
---------	---------	--------	-------	--------	---------

**LOCAL and OTHER REVENUE**

Contributions and Donations, Fundraising

1,151,953	346,605	65,805	17,483	97,154	1,679,000
-----------	---------	--------	--------	--------	-----------

Erate Reimbursement

22,175	6,672	1,267	337	1,870	32,320
--------	-------	-------	-----	-------	--------

Interest Income, Earnings on Investments,

120	36	7	2	10	175
-----	----	---	---	----	-----

NYC-DYCD (Department of Youth and Community Developmt.)

-	-	-	-	-	-
---	---	---	---	---	---

Food Service (Income from meals)

-	-	-	-	-	-
---	---	---	---	---	---

Text Book

-	-	-	-	-	-
---	---	---	---	---	---

Other Local Revenue

-	-	470,496	-	-	470,496
---	---	---------	---	---	---------

**TOTAL REVENUE FROM LOCAL and OTHER SOURCES**

1,174,248	353,313	537,574	17,821	99,035	2,181,991
-----------	---------	---------	--------	--------	-----------

**TOTAL REVENUE**

7,575,595	3,753,025	889,299	110,232	619,359	12,947,510
-----------	-----------	---------	---------	---------	------------

**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

No. of Positions

Executive Management

1.00

145,769	31,236	10,412	10,412	10,412	208,242
---------	--------	--------	--------	--------	---------

Instructional Management

2.00

236,787	73,213	-	-	-	310,000
---------	--------	---	---	---	---------

Deans, Directors & Coordinators

7.00

513,500	158,770	-	-	-	672,270
---------	---------	---	---	---	---------

Mott Haven Academy

PROJECTED BUDGET FOR 2019-2020

July 1, 2019 to June 30, 2020

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	7,575,595	3,753,025	889,299	110,232	619,359	12,947,510
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Net Income	(990,585)	1,171,277	429,651	(12,643)	(373,511)	224,189
Actual Student Enrollment	395	111				506
Total Paid Student Enrollment	395	111				506

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
CFO / Director of Finance	-	-	-	-	-	-
Operation / Business Manager	-	-	-	-	-	-
Administrative Staff	7.00	67,656	20,919	52,198	399,815	540,587
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>17</b>	<b>963,712</b>	<b>284,138</b>	<b>10,412</b>	<b>62,610</b>	<b>410,227</b>
<b>INSTRUCTIONAL PERSONNEL COSTS</b>						
Teachers - Regular	52.00	2,977,410	920,592	181,315	-	4,079,317
Teachers - SPED	-	-	-	-	-	-
Substitute Teachers	-	-	-	-	-	-
Teaching Assistants	18.00	417,617	129,124	88,557	-	635,298
Specialty Teachers	4.00	207,454	64,143	-	-	271,597
Aides	-	-	-	-	-	-
Therapists & Counselors	5.00	218,592	67,587	15,899	15,899	317,977
Other	1.00	157,853	42,177	-	-	200,030
<b>TOTAL INSTRUCTIONAL</b>	<b>80</b>	<b>3,978,927</b>	<b>1,223,623</b>	<b>269,872</b>	<b>15,899</b>	<b>5,504,219</b>
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>						
Nurse	1.00	77,990	18,231	5,064	-	101,286
Librarian	-	-	-	-	-	-
Custodian	-	-	-	-	-	-
Security	-	-	-	-	-	-
Other	5.00	152,282	30,456	10,152	10,152	203,042
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>6</b>	<b>230,272</b>	<b>48,688</b>	<b>15,216</b>	<b>10,152</b>	<b>304,328</b>
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>103</b>	<b>5,172,911</b>	<b>1,556,448</b>	<b>295,501</b>	<b>78,509</b>	<b>436,278</b>
<b>PAYROLL TAXES AND BENEFITS</b>						
Payroll Taxes		438,484	131,933	25,048	6,655	36,981
Fringe / Employee Benefits		515,988	155,253	29,476	7,831	43,518
Retirement / Pension		124,561	37,479	7,116	1,890	10,505
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>1,079,034</b>	<b>324,665</b>	<b>61,639</b>	<b>16,376</b>	<b>91,005</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>		<b>6,251,945</b>	<b>1,881,113</b>	<b>357,140</b>	<b>94,885</b>	<b>527,282</b>
<b>CONTRACTED SERVICES</b>						
Accounting / Audit		-	-	-	205,000	205,000
Legal		-	-	-	4,000	4,000
Management Company Fee		-	-	-	-	-
Nurse Services		764	236	-	-	1,000
Food Service / School Lunch		-	-	-	-	-
Payroll Services		45,345	13,644	2,590	688	3,824
Special Ed Services		-	-	-	-	-
Titlement Services (i.e. Title I)		-	-	-	-	-
Other Purchased / Professional / Consulting		35,900	11,100	-	30,000	77,000
<b>TOTAL CONTRACTED SERVICES</b>		<b>82,009</b>	<b>24,980</b>	<b>2,590</b>	<b>688</b>	<b>242,824</b>

SCHOOL OPERATIONS

**Mott Haven Academy**

**PROJECTED BUDGET FOR 2019-2020**

**July 1, 2019 to June 30, 2020**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	7,575,595	3,753,025	889,299	110,232	619,359	12,947,510
Total Expenses	8,566,180	2,581,748	459,648	122,875	992,870	12,723,321
Net Income	(990,585)	1,171,277	429,651	(12,643)	(373,511)	224,189
Actual Student Enrollment	395	111				506
Total Paid Student Enrollment	395	111				506

	PROGRAM SERVICES			SUPPORT SERVICES		TOTAL
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	
Board Expenses	3,430	1,032	196	52	289	5,000
Classroom / Teaching Supplies & Materials	97,831	30,086	1,117	297	1,649	130,980
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	45,830	14,170	-	-	-	60,000
Supplies & Materials other	3,087	929	176	47	260	4,500
Equipment / Furniture	14,111	4,277	588	182	3,342	22,500
Telephone	49,649	15,351	-	-	-	65,000
Technology	21,529	6,611	314	83	463	29,000
Student Testing & Assessment	49,649	15,351	-	-	-	65,000
Field Trips	61,106	18,894	-	-	-	80,000
Transportation (student)	7,547	2,271	431	115	637	11,000
Student Services - other	157,469	48,389	2,058	547	3,038	211,500
Office Expense	-	-	-	709	68,291	69,000
Staff Development	137,219	41,287	7,839	2,083	11,573	200,000
Staff Recruitment	56,260	16,928	3,214	854	4,745	82,000
Student Recruitment / Marketing	1,029	310	59	36	2,066	3,500
School Meals / Lunch	228,141	68,644	13,032	3,462	19,241	332,521
Travel (Staff)	2,401	723	137	36	203	3,500
Fundraising	-	-	-	-	-	-
Other	-	-	-	-	2,500	2,500
<b>TOTAL SCHOOL OPERATIONS</b>	<b>936,289</b>	<b>285,252</b>	<b>29,160</b>	<b>8,503</b>	<b>118,297</b>	<b>1,377,501</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>						
Insurance	34,288	10,317	1,959	520	2,892	49,975
Janitorial	29,159	8,773	1,666	443	2,459	42,500
Building and Land Rent / Lease	1,150,175	346,070	65,703	17,456	97,005	1,676,408
Repairs & Maintenance	1,015	306	58	15	86	1,480
Equipment / Furniture	-	-	-	-	-	-
Security	24,013	7,225	1,372	364	2,025	35,000
Utilities	-	-	-	-	-	-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>1,238,650</b>	<b>372,690</b>	<b>70,757</b>	<b>18,799</b>	<b>104,466</b>	<b>1,805,363</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>	<b>57,287</b>	<b>17,713</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>75,000</b>
<b>DISSOLUTION ESCROW &amp; RESERVES / CONTIGENCY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENSES</b>	<b>8,566,180</b>	<b>2,581,748</b>	<b>459,648</b>	<b>122,875</b>	<b>992,870</b>	<b>12,723,321</b>
<b>NET INCOME</b>	<b>(990,585)</b>	<b>1,171,277</b>	<b>429,651</b>	<b>(12,643)</b>	<b>(373,511)</b>	<b>224,189</b>

**ENROLLMENT - \*School Districts Are Linked To Above Entries\***

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location	395	111	506
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-

Mott Haven Academy

**PROJECTED BUDGET FOR 2019-2020**

**July 1, 2019 to June 30, 2020**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Actual Student Enrollment	395	111				506
Total Paid Student Enrollment	395	111				506

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
TOTAL ENROLLMENT	395	111	506			
REVENUE PER PUPIL	19,179	33,811	1,758			
EXPENSES PER PUPIL	21,687	23,259	908			



**Assumptions**

**DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable**

Gen Ed: 470 @ FY20 rate of \$16,150

SpEd: 111

NYSTL, NYSSL, NYSLIBL, Facilities Funding, State grant assistance

IDEA

Title I

Title II & IV

School food (state + federal)

Contributions, fundraising, in-kind offset

Erate

Interest

Pre-K funding

**List exact titles and staff FTE"s ( Full time equivalent)**

Principal

Assistant Principals (x2)

Middle School Director, Instructional Leader, Interventionists

**Assumptions**

**DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable**




--

Data & Tech Specialist, Ops Associate, Ops Assistants (x3), DOO, HR

--

Teachers

--

Teaching Assistants

Art, music, specials

--

Support services, specialists

Stipends

--

Nurse

--

Cafeteria staff

--

--

Taxes

Health insurance, worker's comp, disability

401k + fees

--

--

Annual audit fees, financial management services

Legal

--

Dental services to students

--

Payroll services

--

Enrichment consultants, afterschool, ERate consultant

--





**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

William Baccaglino

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Haven Academy Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None				

 \_\_\_\_\_  
 Signature Date 7/18/19

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: 212 886 4005

Business Address: 590 Avenue of the Americas New York, NY 10011

E-mail Address: bill.buccaglino@nyfunding.org

Home Telephone: 917-805-8171

Home Address: 300 Albany Street apt 91 New York, NY 10280

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Christine Stokes

---

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Mott Haven Academy Charter School

---

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

None

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

*Please write "None" if applicable. Do not leave this space blank.*

None.			
-------	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None. <i>Please write "None" if applicable. Do not leave this space blank.</i>				

Christine Stokes 7/17/19  
 Signature Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** 212-207-2089

**Business Address:** 90 Park Ave. New York, NY 10016

**E-mail Address:** christine.stokes@niveen.com

**Home Telephone:** 914-738-3420

**Home Address:** 441 Manor Ridge Rd Pelham, NY 10803



<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

**Trustee Name: Janet Campagna**

---

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): Mott Haven Academy**

---

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Treasurer
2. Is the trustee an employee of any school operated by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

	<b>None</b>		
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps Taken to Avoid Conflict of Interest</b>
<b>None</b>				

*Janet Campagna*

\_\_\_\_\_  
Signature

7/15/19

\_\_\_\_\_  
Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone: 212 886 9215**

\_\_\_\_\_  
**Business Address: 880 3rd Avenue, NY, NY**

\_\_\_\_\_  
**E-mail Address: [janet.campagna@qsinvestors.com](mailto:janet.campagna@qsinvestors.com)**

**Home Telephone:** \_\_212 327 0851

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**Home Address:** \_\_\_\_75 E. End Avenue 10A, NY, NY

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**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Kathleen Chiechi Jones

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Moh Haven Academy

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Vice Chair

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

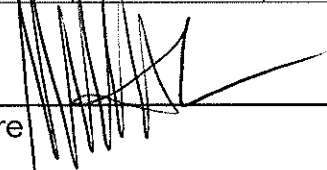
Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p><u>NONE</u> <u>APPLICABLE</u></p>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center;">NONE APPLICABLE</p>				

Signature



Date

7/22/19

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 212.715.6779

Business Address: 725 5th Ave, NY NY 10022

E-mail Address: Kathleen415@gmail.com

Home Telephone: 973 216 6224

Home Address: 290 W. 99th St, NY NY 10025

<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

**Trustee Name:**

    **Meghan Mackay**    

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

    **Mott Haven Academy Charter School**    

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
     \_\_\_ **Yes** \_\_\_  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

\_\_\_ **Yes** \_\_\_  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

	<b>None</b>		
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps Taken to Avoid Conflict of Interest</b>
<b>None</b>			<b>None</b>	

\_\_\_\_\_  
Signature Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** 415-260-5693

**Business Address:** 230 Park Avenue, 3rd Floor West, New York, NY 10169

**E-mail Address:** Meghanmackay@gmail.com

**Home Telephone:** 415-260-5693

**Home Address:** 47 W. 70th Street, New York, NY 10023

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

PATRICIA MULVANEY

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

MOTT HAVEN ACADEMY CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). BOARD CHAIR

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			





<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
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**Trustee Name:**

Whitney Kneisley

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**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Mott Haven Academy Charter School

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1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Board Member

2. Is the trustee an employee of any school operated by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

**Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/ Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

NONE	NONE	NONE	NONE
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE	NONE	NONE	NONE	

Whitney Kneisley

Signature

7/24/19

Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone: 914-835-8857**

**Business Address: 1 Woodbine Ave. Larchmont, NY 10538**

**E-mail Address: [execdirector@stormtrysail.org](mailto:execdirector@stormtrysail.org)**

**Home Telephone: 914-834-1340**

**Home Address: 57 Edgewood Ave., Larchmont, NY 10538**



# Entry 8 BOT Table

Last updated: 07/15/2019

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

## 1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018-19
1	Patricia Mulvaney <a href="mailto:mulvaneytrish@gmail.com">mulvaneytrish@gmail.com</a>	Chair	Finance	Yes	11	03/01/2008	08/01/2020	11
2	William F. Baccaglini <a href="mailto:bill.baccaglini@nyfounding.org">bill.baccaglini@nyfounding.org</a>	Trustee/Member	Education/ Fundraising	Yes	11	03/01/2008	08/01/2020	10
3	Janet Campagna <a href="mailto:janet.campagna@gsinvestors.com">janet.campagna@gsinvestors.com</a>	Trustee/Member	Finance	Yes	11	03/01/2008	08/01/2020	7
4	Jessica Nauiokas <a href="mailto:jnauiokas@havencademy.org">jnauiokas@havencademy.org</a>	Secretary	Education	No	11	03/01/2008	08/01/2020	12
5	Whitney Kneisley <a href="mailto:wkneisley@yahoo.com">wkneisley@yahoo.com</a>	Trustee/Member	Education/ Fundraising	Yes	9	11/01/2010	08/01/2020	8

6	Kathleen Chiechi Flores <a href="mailto:kathleen415@gmail.com">kathleen415@gmail.com</a>	Trustee/Member	Education/ Fundraising	Yes	6	05/01/2013	08/01/2070	6
7	Meghan Mackay <a href="mailto:meghanmackay@gmail.com">meghanmackay@gmail.com</a>	Trustee/Member	Education/ Fundraising	Yes	10	11/01/2009	08/01/2070	6
8	Christine Stokes <a href="mailto:cmb.stokes@gmail.com">cmb.stokes@gmail.com</a>	Trustee/Member	Finance	Yes	1	8/30/2018	08/01/2070	8
9								

**1a. Are there more than 9 members of the Board of Trustees?** No

**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2019	8
b.Total Number of Members Added During 2018-19	1
c. Total Number of Members who Departed during 2018-19	0
d.Total Number of members in 2018-19, as set by in Bylaws, Resolution or Minutes	8

**3. Number of Board meetings held during 2018-19** 12

**4. Number of Board meetings**      12  
**scheduled for 2019-20**

**Thank you.**



# Entry 9 - Board Meeting Minutes

Created: 07/09/2019 • Last updated: 07/18/2019

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## [Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2018-June 2019, which should match the number of meetings held during the 2018-19 school year.

### **MOTT HAVEN ACADEMY CHARTER SCHOOL**

**Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2018-19 school year, on the charter school's website?**

Yes

**A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2018-19 school year.**

<https://havenacademy.org/wp-content/uploads/2019/07/Board-Minutes-18-19-July-June-signed-and-updated.pdf>



# Entry 10 Enrollment and Retention of Special Populations

Created: 07/15/2019 • Last updated: 07/16/2019

## [Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2018-19 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-20.

### **MOTT HAVEN ACADEMY CHARTER SCHOOL**Section Heading

#### **Recruitment/Attraction Efforts Toward Meeting Targets**

	Describe Recruitment Efforts in 2018-19	Describe Recruitment Plans in 2019-20
Economically Disadvantaged	97% of our student population is eligible for Free or Reduced Price lunch, compared to 94% in District 7. Our school is situated in the South Bronx in one of the poorest congressional districts in the country. We work closely with many community organizations in the neighborhood to recruit our student population from the surrounding areas. We always have a wait-list for admission that includes mostly students from the surrounding neighborhoods who are economically disadvantaged. Since we opened a middle school during this school year, we were planful about middle school design and recruitment efforts to ensure that our seats are filled by our target population (especially economically disadvantaged.) Efforts included: Filling seats with mission fit students, recruiting at child-welfare agencies, advertising in locations likely to have FRPL students such as homeless shelters.	Since our efforts have been effective we will continue to work closely with many community organizations in the neighborhood to recruit our student population from the surrounding areas. We always have a wait-list for admission that includes mostly students from the surrounding neighborhoods who are economically disadvantaged. Efforts include: Filling seats with mission fit students, recruiting at child-welfare agencies, advertising in locations likely to have FRPL students such as homeless shelters.
English Language	17% of our student population are ELLs, the vast majority being Spanish speaking, which comparable to our District (7). We publish all school recruitment material in Spanish and English in order to reach all families in our community. We employ Spanish speaking	Since our efforts have been effective we will continue to publish all school recruitment material in Spanish and English in order to reach all families in our community. Employ Spanish speaking recruitment staff to ensure



<p>ge Learner s/Multili ngual Learner s</p>	<p>recruitment staff to ensure that the process is smooth and easy for all families. Our school offers appropriate ELL services for all students required to participate in these services. For our new Middle School we continued to make application and/or orientation processes accessible for non-English speaking community members. Additional staff members have been added who bring experience with this population.</p>	<p>that the process is smooth and easy for all families. Offer appropriate ELL services for all students required to participate in these services. For our new Middle School we continue to make application and/or orientation processes accessible for non-English speaking community members. Additional staff members have been added who bring experience with this population.</p>
<p>Student s with Disabilit ies</p>	<p>24% of our students are classified as Students with Disabilities, which is comparable to our District (7). Our Director of SPED works with families through the application and recruitment process to ensure that students are in the right placement and have all needed accommodations in place when they enter our school.</p>	<p>Our Director of SPED works with families through the application and recruitment process to ensure that students are in the right placement and have all needed accommodations in place when they enter our school.</p>

## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2018-19	Describe Retention Plans in 2019-20
Economically Disadvantaged	<p>97% of our population is economically disadvantaged and that number is mirrored closely in our surrounding community. We continue to work closely with community organizations and in-house social emotional teams to ensure that our families' needs are met and they feel supported at Haven Academy. While designing our Middle School we collected input from our constituents to ensure the school's program met their educational priorities. Due to our efforts we successfully matriculated 98% of our Elementary School students of middle school age.</p>	<p>We continue to work closely with community organizations and in-house social emotional teams to ensure that our families' needs are met and they feel supported at Haven Academy. Our goal is to successfully matriculate 100% of our Elementary School students of middle school age to middle school.</p>
English Language Learners/Multilingual Learners	<p>Haven Academy will continue to offer ELL services to meet the needs of our ELL students and their families. Our Spanish speaking staff and Spanish materials will help our families of ELLs to continue to thrive in our school environment.</p>	<p>Haven Academy will continue to offer ELL services to meet the needs of our ELL students and their families. Our Spanish speaking staff and Spanish materials will help our families of ELLs to continue to thrive in our school environment.</p>
Students with Disabilities	<p>Haven Academy has a dedicated SPED director and CTT classrooms on every grade level to ensure that the needs of our SPED scholars are always met. We worked closely with the scholars' families and the CSE to ensure that proper and stellar services are offered. Our Middle School design included a process for academic programming that can be accessible to all students, regardless of disability. With appropriate supports, 99% of our IEP students are matriculated to our Middle School.</p>	<p>Haven Academy will continue to have a dedicated SPED director and CTT classrooms on every grade level to ensure that the needs of our SPED scholars are always met. We continue to work closely with the scholars' families and the CSE to ensure that proper and stellar services are offered. With appropriate supports, 100% of our IEP students will be matriculated to our Middle School.</p>



# Entry 11 Classroom Teacher and Administrator Attrition

Created: 07/15/2019 • Last updated: 08/01/2019

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2018-2019 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2018-2019 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2018; the FTE for any departed staff from July 1, 2018 through June 30, 2019; the FTE for added staff from July 1, 2018 through June 30, 2019; and the FTE of staff added in newly created positions from July 1, 2018 through June 30, 2019 using the tables provided.

### 1. Classroom Teacher Attrition Table

FTE Classroom Teachers on 6/30/18	FTE Classroom Teachers Departed 7/1/18 - 6/30/19	FTE Classroom Teachers Filling Vacant Positions 7/1/18 - 6/30/19	FTE Classroom Teachers Added in New Positions 7/1/18 - 6/30/19	FTE of Classroom Teachers on 6/30/19
37	7	4	8	42

### 2. Administrator Position Attrition Table

FTE Administrative Positions on 6/30/18	FTE Administrators Departed 7/1/18 - 6/30/19	FTE Administrators Filling Vacant Positions 7/1/18 - 6/30/19	FTE Administrators Added in New Positions 7/1/18 - 6/30/19	FTE Administrative Positions on 6/30/19
5	0	0	0	5

### 3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability \(OSPRA\)](#) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Yes
--	-----

Thank you



# Entry 12 Uncertified Teachers

Created: 07/15/2019 • Last updated: 08/01/2019

## Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6-30-19)	12
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-19)	11
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-19)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-19)	1
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-19)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-19)	0

**FTE Count of All Uncertified Teachers as of 6/30/19** 12

**FTE Count of All Certified Teachers as of 6/30/19** 30

**Thank you.**

# Haven Academy Board of Trustees

Head of Schools

Organizational Systems

Elementary School Principal

Middle School Principal

**Operations Directors:**  
- Director of External Affairs  
- Director of Human Resources and Students Operations

**Academic Program Directors:**  
- Director Data of Technology  
- Director of Special Education  
- Director of Cultural and Ling. Services

Director of Facilities

Operations Associates

Food Service Managers

Assistant Principal - Elementary

Director of Social Services - Elementary

Academic Behavioral Specialists

Family and Student Specialists

Teachers

Social Work Interns

Interventionists

Special Area Teachers

Associate Teachers

Assistant Teachers

Assistant Principal - Middle School

Director of Social Services - Middle

Academic Behavioral Specialists

Social Work Interns

Teachers

Interventionists

Assistant Teachers

August 28, 2019	Wednesday	First Day of school	
September 2, 2019	Monday	Labor Day	NO SCHOOL
September 30, 2019	Monday	Rosh Hashanah	NO SCHOOL
October 1, 2019	Tuesday	Rosh Hashanah	NO SCHOOL
October 9, 2019	Wednesday	Yom Kippur	NO SCHOOL
October 14, 2019	Monday	Columbus Day	NO SCHOOL
November 5, 2019	Tuesday	Election Day/Staff Development	NO SCHOOL
November 11, 2019	Monday	Veterans' Day	NO SCHOOL
November 27-29, 2019	Wednesday-Friday	Thanksgiving	NO SCHOOL
December 23, 2019- January 3, 2020	10 Days (Students return to school on January 6, 2020)	Winter Recess	NO SCHOOL
January 20, 2020	Monday	Dr. MLK, Jr. Day	NO SCHOOL
January 21, 2020	Tuesday	Staff Development	NO SCHOOL
February 17-21, 2020	5 Days (Students return to school on February 24, 2020)	Mid-Winter Recess	NO SCHOOL
April 9-17, 2020	7 Days (Students return to school on April 20, 2020)	Spring Recess	NO SCHOOL
May 25, 2020	Monday	Memorial Day	NO SCHOOL
June 4, 2020	Thursday	Chancellor's Day	NO SCHOOL
June 9, 2020	Tuesday	Staff Development	NO SCHOOL
June 15, 2020	Monday	Field Day	HALF DAY
June 18, 2020	Thursday	LAST DAY OF SCHOOL	HALF DAY

**181 instructional Days**