

**MINUTES OF THE
BOARD OF TRUSTEES OF THE
MOTT HAVEN ACADEMY CHARTER SCHOOL
July 21, 2021**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Bill Baccaglini, Christine Stokes, Meghan Mackay, Whitney Kneisley and Jessica Nauiokas. All members participating via video or voice connection were able to adequately hear and make comments. School Team included: Sarah Touma, Upper School Principal, Michael Windram, Lower School Principal, Gleendy Marte, Elementary School Assistant Principal, Zennea Chetta, Director of Data and Technology. Guests Included: Kirkley Strand, The New York Foundling

1. Approval of Prior Board Meeting Minutes

- a. June 23, 2021 minutes approved

2. Personnel, Operational and Financial Matters

- a. Family Session scheduled for input on Covid Impact Funding-Haven Academy will invite parents to join in the conversation on how Haven will prioritize the Covid Impact Funding.
- b. A Board Development and Fundraising Report was presented to the Board that showed the board's giving and fundraising numbers.

3. Academic and Social-Emotional Program Matters

- a. Summer Programming update - Haven is running a Summer Program at Haven Academy during the summer. Scholars are participating in intensive reading and math instruction for remediation.
- b. Goal Setting for the new year and beyond- The board discussed goal setting and data collection for both internal and external measures. Haven Academy shared goal work for the coming years for academics, attendance and SEL at the school-wide, teacher and student levels.

4. Legal, Regulatory and Governance Matters

- a. NYC DOE Reopening Plan- Haven Academy shared the options for reopening in the fall that the DOE has presented thus far. Covid safety was discussed and the options for masks and testing.

5. Executive Session- None Held

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.



Signature: Patricia Mulvaney
Patricia Mulvaney, Board Chair

**MINUTES OF THE
BOARD OF TRUSTEES OF THE
MOTT HAVEN ACADEMY CHARTER SCHOOL
August 25, 2021**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Christine Stokes, Meghan Mackay, Whitney Kneisley, Janet Campagna, Kathleen Flores, Bill Baccaglini and Jessica Nauiokas. All members participating via video or voice connection were able to adequately hear and make comments. School Team included: Sarah Touma, Upper School Principal, Michael Windram, Lower Elementary School Principal, Zennea Chetta, Director of Data and Technology. Guests Included: Anjelica Garcia and Kirkley Strand, The New York Foundling

1. Approval of Prior Board Meeting Minutes

- a. July 21, 2021 minutes approved

2. Personnel, Operational and Financial Matters

- a. New Staff and reopening: Haven Academy welcomed new team members last week to start the 21-22 school year and all staff this week.. Staff is back in the building participating in professional development in the building both in person in small groups and virtually from their own spaces when the groups are larger. First day of school is August 31st for scholars in-person.
- b. Upcoming Fundraising Opportunities : Haven Academy gave updates on performances of Haven Kids Rock and other fundraising events. The board was invited to attend these events. The board was asked to also to share any ideas or connections that may be interested in partnerships with Haven Academy.

3. Academic and Social-Emotional Program Matters

- a. Summary of Opportunity Myth Data and how it helps us focus teachers. Instructional leaders presented external findings that have informed our priority work areas for the coming year.
- b. Reopening Issues and Solutions: Haven Academy shared the Covid Safety Protocols in place for the 21-22 school year including but not limited to masks for everyone, all staff vaccinated, social distancing and weekly testing.

4. Legal, Regulatory and Governance Matters

- a. Board Development: We are officially entering open period for recommendations of potential new board members. Timeline for making decisions, needs analysis is in progress. Ideas for creating sub-committees were shared with the board. School based team also shared some outreach that was done for board recruitment and partnerships

for new board members. The board was asked to share any candidates they may have in mind.

5. Executive Session- None Held

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: Patricia Mulvaney
Patricia Mulvaney, Board Chair

**MINUTES OF THE
BOARD OF TRUSTEES OF THE
MOTT HAVEN ACADEMY CHARTER SCHOOL
September 22, 2021**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Christine Stokes, Meghan Mackay, Janet Campagna, Kathleen Flores, Bill Baccaglini and Jessica Nauiokas. All members participating via video or voice connection were able to adequately hear and make comments. School Team included: Sarah Touma, Upper School Principal, Michael Windram, Lower Elementary School Principal, Zennea Chetta, Director of Data and Technology. Guests Included: Anjelica Garcia and Kirkley Strand, The New York Foundling

1. Approval of Prior Board Meeting Minutes

- a. August 25, 2021 minutes approved

2. Personnel, Operational and Financial Matters

- a. Budget report and Audit Update: Preliminary budget shows us to be on budget. No significant changes to spending currently. The audit is underway.
- b. Upcoming Fundraising Events: The New York Foundling team shared some upcoming fundraising events and reported on the last fundraising events' success.
- c. Covid Reopening Compliance: Haven Academy shared a reopening update in regards to covid protocols, in school testing, contract tracing, quarantining etc.
- d. Covid Weekly Testing- 10% (consent and opt out summary): Haven Academy is testing weekly, 10% of our students and staff. Most families have consented to testing for their children.

3. Academic and Social-Emotional Program Matters

- a. School is Open! : The principals gave their reports of school reopening, and the work on "unit 0" to close the gaps that may have happened due to covid learning loss time.
- b. Assessment Baseline Data Collection: Haven Academy has begun giving baseline assessments in order to collect data to guide instruction in the classrooms and put the correct interventions in place to close any learning gaps.

4. Legal, Regulatory and Governance Matters

- a. Strategic Planning Process and Timeline in Development: The Board and Haven Academy are in the process of reviewing strategic plans developed before Covid-19 and will discuss the target timeline for the development of a new strategic plan going forward.

5. **Executive Session- None Held**

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: Patricia Mulvaney
Patricia Mulvaney, Board Chair

MINUTES OF THE

BOARD OF TRUSTEES OF THE

MOTT HAVEN ACADEMY CHARTER SCHOOL

October 20, 2021

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Christine Stokes, Meghan Mackay, Janet Campagna, Bill Baccaglini and Jessica Nauiokas. All members participating via video or voice connection were able to adequately hear and make comments. School Team included: Sarah Touma, Upper School Principal, Michael Windram, Lower Elementary School Principal, Jessica Westerduin, Lower Elementary Assistant Principal, Gleendy Marte, Upper Elementary Assistant Principal, Misty Awan, Middle School Assistant Principal, Zennea Chetta, Director of Data and Technology. Guests Included: Anjelica Garcia and Kirkley Strand, The New York Foundling

1. Approval of Prior Board Meeting Minutes

- a. September 22, 2021 minutes approved

2. Personnel, Operational and Financial Matters

- a. Annual Audit-No significant findings as the audit process nears completion.
- b. New Retirement Plan Audit and timeline-This is the first time Haven will be required to undergo this additional audit of our retirement plan due to the number of participants. Haven will use the same auditors for the process.
- c. Monthly Financials- Monthly financials were shared with the board, some minor changes were shared with the board and the board had time for questions.

3. Academic and Social-Emotional Program Matters

- a. Presentation from Assistant Principals, the student experience snapshot- The Assistant Principals provided the board some insight on the cycles used for unit planning, teacher coaching and student learning in their particular grade levels. The APs shared teacher and coaching work as well as student work examples.

4. Legal, Regulatory and Governance Matters

- a. Legal services contacted last month to explore H1N Visas

5. Executive Session- Brief Session Convened

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: _____

Patricia Mulvaney
Patricia Mulvaney, Board Chair

MINUTES OF THE

BOARD OF TRUSTEES OF THE MOTT HAVEN ACADEMY CHARTER SCHOOL

November 17, 2021

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Christine Stokes, Meghan Mackay, Janet Campagna, Bill Baccaglini, Whitney Kneisley and Jessica Nauiokas. All members participating via video or voice connection were able to adequately hear and make comments. School Team included: Sarah Touma, Upper School Principal, Michael Windram, Lower Elementary School Principal, Jessica Westerduin, Lower Elementary Assistant Principal, Gleendy Marte, Upper Elementary Assistant Principal, Zennea Chetta, Director of Data and Technology. Guests Included: Anjelica Garcia and Kirkley Strand, The New York Foundling

1. Approval of Prior Board Meeting Minutes

- a. October 20, 2021 minutes approved

2. Personnel, Operational and Financial Matters

- a. Audit Summary/ Monthly Financials- Previous FY Audit has been completed with no significant findings. The board reviewed the monthly financial report and the current student and staff FTE changes.
- b. Covid Dashboard- Haven academy shared the steps involved for the school-based team to manage and notify the community of covid cases and quarantines. Haven Academy sends a new case notification for each case and also shares a weekly summary to the whole community.

3. Academic and Social-Emotional Program Matters

- a. A new era of student needs- DESSA Summary-DESSA assesses eight social and emotional competencies and is intended to help educators plan instruction, document students' strengths and areas of need, inform progress monitoring, and evaluate program outcomes. Haven Academy shared a summary of school wide DESSA assessments and an overview of interventions put in place for the students' needs based on the data.
- b. Behavior Events Uptick- Haven Academy has seen a significant increase in aggressive incidents compared to the same time frame pre-pandemic. The Board discussed solutions and intervention suggestions.

4. Legal, Regulatory and Governance Matters

- a. MDR (Manifestation Determination Review) process for a student with an IEP- The Board was notified that an MDR is scheduled for an 8th Grade student which may result in a long term suspension or expulsion.

5. **Executive Session- Brief Session Convened**

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: Patricia Mulvaney
Patricia Mulvaney, Board Chair

MINUTES OF THE

**BOARD OF TRUSTEES OF THE
MOTT HAVEN ACADEMY CHARTER SCHOOL**

December 15, 2021

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Christine Stokes, Meghan Mackay, Bill Baccaglioni, Whitney Kneisley and Jessica Nauiokas. All members participating via video or voice connection were able to adequately hear and make comments. School Team included: Zennea Chetta, Director of Data and Technology. Guests Included: Anjelica Garcia and Kirkley Strand, The New York Foundling

1. Approval of Prior Board Meeting Minutes

- a. November 17, 2021 minutes approved

2. Personnel, Operational and Financial Matters

- a. COTO Candidate and Onboarding - After a long search, Haven Academy has hired a new Chief Operations and Talent Officer (COTO). She has begun her onboarding and starts full time after winter break.
- b. PNP Search Recommenced - The current pediatric nurse practitioner will resign in January and Haven will be conducting a new search for a PNP.
- c. Current Critical Vacancies and temporary solutions - Since the last board meeting Haven Academy has filled 6 vacancies. Haven also shared the remaining vacancies and how we are filling the immediate needs in the meantime.

3. Academic and Social-Emotional Program Matters

- a. Supporting and Celebrating Coming Out systems for students- Haven Academy team shared written protocols to support and celebrate LGBTQAI+ coming out and the processes to support them and their families both in school and outside.
- b. Crisis Preparedness, Safety Planning, Self Harm and Violence Protocols- Haven Academy annually prepares an internal and external safety plan which is submitted to the city and state. Additionally, we have added violent ideation to our internal processes for crisis and self harm. This included the use of a risk screening tool and development of a Family/Student Facing Safety Plan.

4. Legal, Regulatory and Governance Matters

- a. 401K Program Audit has commenced (BDO Auditor)
- b. Board Recruitment Process - The process and next steps of recruiting prospective board members was shared. A board recruitment task force will be working on the pipeline and next steps. Haven Academy shared about the creation of a new sub-committee for Haven Kids Rock and the Arts.

5. Executive Session- None Held

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: _____

Patricia Mulvaney, Board Chair



MINUTES OF THE

**BOARD OF TRUSTEES OF THE
MOTT HAVEN ACADEMY CHARTER SCHOOL**

January 19, 2022

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Janet Campagna, Christine Stokes, Meghan Mackay, Bill Baccaglioni, and Jessica Nauiokas. All members participating via video or voice connection were able to adequately hear and make comments. School Team included: Sarah Touma, Upper School Principal, Michael Windram, Lower School Principal, Gleendy Marte, Upper Elementary Assistant Principal, Zennea Chetta, Director of Data and Technology, Sherrie Henry, Chief Operating and Talent Officer. Guests Included: Anjelica Garcia, Kirkley Strand and Melanie Hartzog, The New York Foundling

1. Approval of Prior Board Meeting Minutes

- a. December 15, 2021 minutes approved

2. Personnel, Operational and Financial Matters

- a. Chief Operating Talent Officer (COTO) Introduction and Onboarding - Haven Academy introduced the new COTO to the board and the current focus of the role.
- b. Teacher transitions- Haven Academy shared new hires and open roles, as well as the ongoing hiring process. For next year's recruitment efforts, the newly hired COTO is supporting the strategy.
- c. COVID related testing, tracking and changes (introduction of TTS) - This week the school fully launched Test to Stay (TTS for all unvaxed close contacts) which means people with no symptoms stay in school regardless of exposure. Vaccinated are not required to TTS as long as they remain symptom free. Unvaccinated can stay in school and agree to a testing regime.

3. Academic and Social-Emotional Program Matters

- a. Entering our next round of Data collection - Scholars will participate in multiple interim assessments in order to collect data to drive instruction in the second half of the school year.
- b. Presentation of helping students prepare for assessments and context on our approach- The overall tone that we strive to set is that assessments help the adults get better at teaching AND that assessments help kids set goals of things to improve.

This month scholars will participate in a "mock" state assessment. This practice test will allow the students and staff to practice with full groupings, modifications/accommodations and testing environments. The data from these assessments will help us better understand the needs of our scholars in both testing itself, as well as focus standards for remediation and reteaching.

Practice assessments seem more vital this year since most of our 4th and 5th graders have never taken a state test and most of our middle school scholars have not taken one in 2 years. This means for most of our 8th grade scholars the last state assessment they took was in 5th grade and they have never taken a middle school state assessment.

4. Legal, Regulatory and Governance Matters

- a. Board Needs and Strengths template
- b. 401k Audit process is underway. The school's regular auditors BDO have been formally engaged. School Board member Christine Stokes will be supporting the process.

5. Executive Session- None Held

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: _____

Patricia Mulvaney, Board Chair

MINUTES OF THE

**BOARD OF TRUSTEES OF THE
MOTT HAVEN ACADEMY CHARTER SCHOOL**

February 16, 2022

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Christine Stokes, Meghan Mackay, Bill Baccaglioni, and Jessica Nauiokas. All members participating via video or voice connection were able to adequately hear and make comments. School Team included: Sarah Touma, Upper School Principal, Zennea Chetta, Director of Data and Technology, Sherrie Henry, Chief Operating and Talent Officer. Guests Included: Anjelica Garcia, Kirkley Strand, Eleen Eng and Melanie Hartzog, The New York Foundling

1. Approval of Prior Board Meeting Minutes

- a. January 19, 2022 minutes approved

2. Personnel, Operational and Financial Matters

- a. Review of Monthly Financials: School continues to show a surplus and changes to staffing, enrollment and anticipated new expenses have been included. The school continues to fill vacant seats until we reach our target, reduced enrollment.
- b. Hiring Updates: Haven Academy shared current vacancies as well as hires since the last board meeting. One Middle school teacher was hired since the last board meeting and another has an offer pending.

3. Academic and Social-Emotional Program Matters

- a. Historical High School Placement Data Review and Process Progress: NYC generated a data report that shows Haven Academy 8th grade graduates high school choices and high school application processes. Haven Academy shared key takeaways and action items from the data report.
- b. NWEA Initial Findings: Haven Academy shared growth data for the Winter NWEA administration and action plans for using the data to drive instruction.
- c. Launch of Winter 2022 Afternoon Academy: In order to close achievement gaps we are seeing due to the ongoing pandemic, this year's academy is one of Haven's largest in scale, minutes and compared to previous years.

4. Legal, Regulatory and Governance Matters

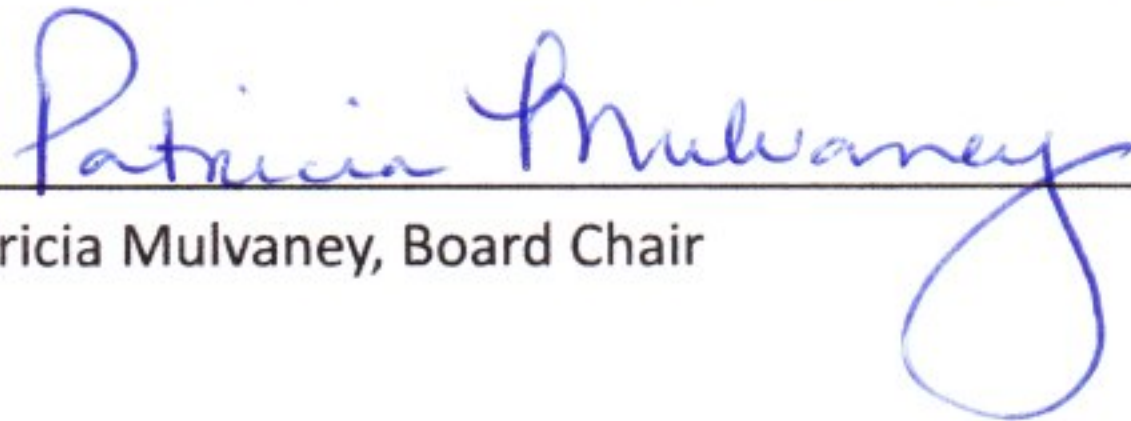
- a. 401 K Audit Update: 401K Audit continues. Extension in place until April 2022.
- b. Board Recruitment Process: An update was shared on new candidates that are in consideration and the process for board recruitment.

5. Executive Session- None Held

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: _____

Patricia Mulvaney, Board Chair



MINUTES OF THE

**BOARD OF TRUSTEES OF THE
MOTT HAVEN ACADEMY CHARTER SCHOOL**

March 23, 2022

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Christine Stokes, Meghan Mackay, Whitney Kneisley, Janet Campagna, and Jessica Nauiokas. All members participating via video or voice connection were able to adequately hear and make comments. School Team included: Sarah Touma, Upper School Principal, Michael Windram, Lower School Principal, Zennea Chetta, Director of Data and Technology, Sherrie Henry, Chief Operating and Talent Officer, Vyasa Autar, Director of Programs Lower School, Jonathan Destine, Director of Data and Intervention. Guests Included: Anjelica Garcia, Kirkley Strand, Ellen Eng and Melanie Hartzog, The New York Foundling and Fanon Howell, The Carmel Hill Fund.

1. Approval of Prior Board Meeting Minutes

- a. February 16, 2022 minutes approved

2. Personnel, Operational and Financial Matters

- a. Review of Monthly Financials: The school continues to show a surplus in the current financial report. The school continues to fill vacant seats until spring break but will continue to operate with a reduced enrollment. The 2022-23 budget drafting has commenced and will include enrollment and staffing scenarios.
- b. Recruiting Needs and Analysis: Haven reported on new hires and gave a staffing update. Haven Academy shared an in depth assessment of the recruiting process including strengths, weaknesses and opportunities and some next steps to improve staff retention.

3. Academic and Social-Emotional Program Matters

- a. Status of Afternoon Academy Interventions: Haven Academy gave an update on Winter Afternoon Academy. This Year's Academy is larger in scale, minutes, and teachers than previous years. The school shared student work examples showcasing students who are making extraordinary growth in the afternoon academy. The presentation also included videos of students reflecting on their Academy progress and experience.

4. Legal, Regulatory and Governance Matters

- a. 401K Audit Update: 401K Audit continues. Extension in place until April 2022.

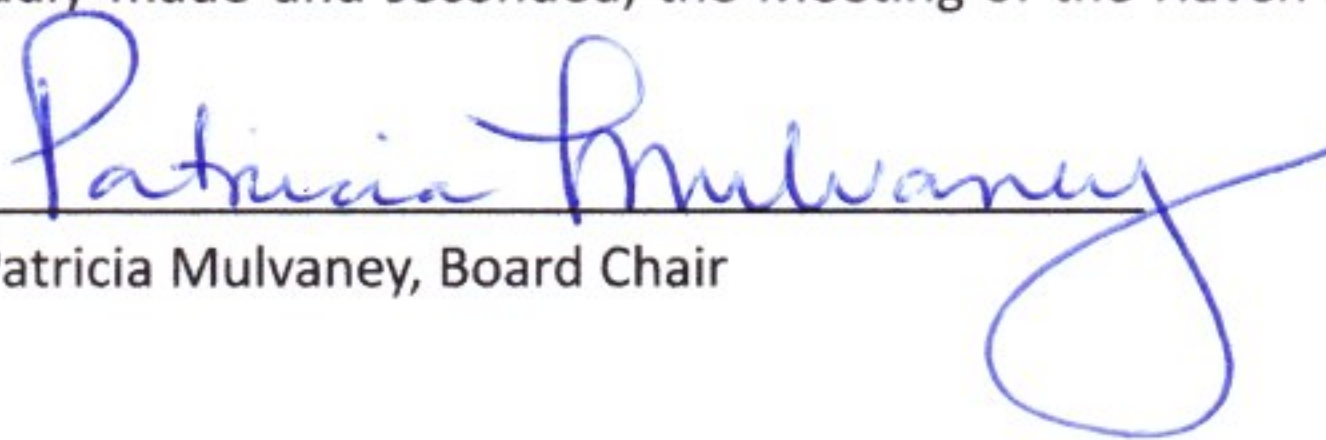
5. Executive Session- Brief session held.

- a. The members of the Board of Trustees of Mott Haven Academy voted unanimously to approve the addition of two new Board members: Fanon Howell and Melanie Hartzog. New members will begin on April 8, 2022.

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: _____

Patricia Mulvaney, Board Chair





MINUTES OF THE

BOARD OF TRUSTEES OF THE MOTT HAVEN ACADEMY CHARTER SCHOOL

April 13, 2022

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Melanie Hartzog, Christine Stokes, Meghan Mackay, Fanon Howell and Janet Campagna. All members participating via video or voice connection were able to adequately hear and make comments. School Team included: Sarah Touma, Upper School Principal, Michael Windram, Lower School Principal, Sherrie Henry, Chief Operating and Talent Officer, Jessica Westerduin, Lower School Assistant Principal, Gleendy Marte, Upper School Assistant Principal, Zennea Chetta, Director of Data and Technology, Alyssandra Jaquith, ENL Coordinator, Kate Hagenbuch, Director of Special Populations. Guests Included: Anjelica Garcia, Kirkley Strand, Ellen Eng.

1. Approval of Prior Board Meeting Minutes

- a. March 23, 2022 minutes approved

2. Personnel, Operational and Financial Matters

- a. Official welcome to our two newest board members Fanon Howell and Melanie Hartzog.
- b. Review of Monthly Financials: Haven reviewed the monthly financial report with the board. Haven Academy is still projecting a surplus at year-end.

3. Academic and Social-Emotional Program Matters

- a. Presentation on the preparations and structure for Summer Academy: Haven Academy will be partnering with Lavinia Summer RISE to provide summer academic enrichment and targeted interventions in reading, writing and math for about 130 students in small groups.
- b. Supporting our team in learning about ASD and Neuro Divergent Learners: Haven Academy has seen an increase in students in our community with a Autism Spectrum Disorder (ASD) diagnosis. Haven Academy Director of Special Populations shared the steps Haven is taking to support students with ASD and provide training for staff as well.

4. Legal, Regulatory and Governance Matters

- a. 401K Audit Close Out is in progress, Haven will submit the 5500 this week with a memo stating that the final audit report is pending and the audit report will be submitted next week.
- b. 401K committee update on plans to evaluate provider and TPA for our plan
- c. Fundraising Update: Haven shared the fundraising update for the board give/get for the past 4 fiscal years. The board asked for suggestions on timing and dates that would be best for their donations going forward.

5. Executive Session

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: _____

Patricia Mulvaney, Board Chair



MINUTES OF THE

BOARD OF TRUSTEES OF THE

MOTT HAVEN ACADEMY CHARTER SCHOOL

May 25, 2022

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Melanie Hartzog, Meghan Mackay, Whitney Kneisley and Janet Campagna. All members participating via video or voice connection were able to adequately hear and make comments. School Team included: Sarah Touma, Upper School Principal, Michael Windram, Lower School Principal, Sherrie Henry, Chief Operating and Talent Officer, Jessica Westerduin, Lower School Assistant Principal, Gleendy Marte, Upper School Assistant Principal, Zennea Chetta, Director of Data and Technology. Guests Included: Kirkley Strand, The New York Foundling.

1. Approval of Prior Board Meeting Minutes

- a. April 13, 2022 minutes approved

2. Personnel, Operational and Financial Matters

- a. Draft Budget Proposal FY23: Haven Academy presented the draft proposed budget for FY23 to the board. External and Internal trends were examined and assumptions shared. Some of the trends that were looked at included enrollment, expenses, income and revenues as well as economic signals, public funding changes and possible shifts in demographics post-pandemic. The Board was given the opportunity to ask clarifying questions, give feedback and reflect on the draft budget proposal with the school team.
- b. 5 Year Projections were shared using the assumptions shared regarding enrollment, income and expenses. Haven Academy created conservative 5-year projections using the current assumptions.

3. Academic and Social-Emotional Program Matters

- a. Summer Academy Update: Summer Boost Grant received and will fully fund our Summer Academy Program. Program will serve approximately 120 students who will receive rigorous ELA and Math instruction during the summer.
- b. End of year events and school year close summary: The Haven Academy principals reported on the end of year events including field trips, stepping ups and graduations.

4. Legal, Regulatory and Governance Matters

- a. Development Updates: The development team gave a fundraising update and hiring updates for their team.
- b. 401K Audit Closeout Update: Audit was closed out and all necessary documents were submitted.

5. Executive Session

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: _____

Patricia Mulvaney, Board Chair

MINUTES OF THE

**BOARD OF TRUSTEES OF THE
MOTT HAVEN ACADEMY CHARTER SCHOOL**

June 22, 2022

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Melanie Hartzog, Meghan Mackay, Fanon Howell, Janet Campagna, Jessica Nauiokas and Christine Stokes. All members participating in person and via video were able to adequately hear and make comments. School Team included: Michael Windram, Lower School Principal, Sherrie Henry, Chief Operating and Talent Officer, Jessica Westerduin, Lower School Assistant Principal, Gleendy Marte, Upper School Assistant Principal, Zennea Chetta, Director of Data and Technology. Guests Included: Kirkley Strand, The New York Foundling, Dawnisha Lane, CSBM and Nancy King.

1. Approval of Prior Board Meeting Minutes

- a. May 25, 2022 minutes approved

2. Personnel, Operational and Financial Matters

- a. Budget Proposal FY23: Haven Academy shared an analysis on the slight increase in the budget for FY22 compared to FY21. Haven Academy shared a budget schedule with and without the additional grant money that came about during The Pandemic to help forecast additional years where that money may no longer be available. Strategies that will be explored were shared in order to ensure Haven Academy maintains a balanced budget for FY23 and beyond. Haven Academy shared the budget for approval with the Board. The Board members were given opportunities to clarify questions and give comments.
- b. The Haven Academy FY23 Budget was voted on and approved by the board.

3. Academic and Social-Emotional Program Matters

- a. Initial High School Data Presentation: Haven Academy shared initial data on high school acceptances of our 8th grade graduates. The majority of our 8th graders were given an offer to their 1st-4th high school choice. The Haven Academy team will continue to ensure that our graduates are applying to competitive, high caliber schools as their primary choices.
- b. End of year events and school year close summary

4. Legal, Regulatory and Governance Matters

- a. Calendar of Board Meetings shared for new year

5. Executive Session- Executive session was held and the board unanimously approved the addition of Nancy King as a new Board member with a start date of July 1, 2022.

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: _____

Patricia Mulvaney, Board Chair