

**MINUTES OF THE
BOARD OF TRUSTEES OF THE
MOTT HAVEN ACADEMY CHARTER SCHOOL
July 24, 2024**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Meghan Mackay, Janet Campagna, Christine Stokes, Nancy King, Reina Batrony, Fanon Howell, Warren Lilien and Jessica Nauiokas. All members participating in person and via video were able to adequately hear and make comments. School Team included: Michael Windram, Elementary School Principal, Brandon Taylor, Middle School Principal, Zennea Chetta, Chief Information Officer

1. Approval of Prior Board Meeting Minutes

- a. June 26, 2024 minutes approved

2. Academic and Social-Emotional Program Matters

- a. Summer Boost Program Launch Summary- Summer Boost is a private philanthropic initiative supported by Bloomberg Philanthropies in partnership with co-funders. The program aims to support charter students in select cities across the nation to accelerate their academic progress in English Language Arts and Math this summer while providing engaging enrichment activities. Haven Academy is offering 5 weeks of programming to students this summer with 3 hours of academic enrichment and 3 hours of learning fun to 100-110 students and the program has an attendance requirement for full funding.
- b. New Middle School Principal intro- Brandon Taylor and the Board had the opportunity to introduce themselves to each other and Brandon had the opportunity to share his journey to the Haven community. The Board shared in the school's excitement about having Brandon in this position.
- c. Math for All participation for 24/25 school year- Haven Academy applied and has been accepted into Bank Streets Math For All Project. Math for All is a professional learning (PL) program designed to assist schools in implementing high-quality, standards-based mathematics education for a wide range of students, including those with disabilities and those for whom English is a new language (ENLs).

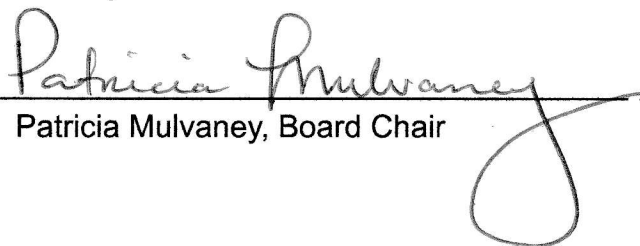
3. Personnel, Operational and Financial Matters

- a. FY 23/24 Updated Year End Report- Haven Academy is anticipated to close the FY with surplus of around \$175K, which is slightly higher than previous reports. Haven Academy shared enrollment targets and predictions for the coming year.
- b. Progress towards hiring goals-Haven Academy shared new hires and current vacancies.

4. Legal, Regulatory and Governance Matters

- a. Annual financial audit process has commenced
- b. Resolution for Voya Adoption Agreements- The board will review the new 401K resolution from Voya and the finance team will process the paperwork.
- c. Charter Renewal Application Update- Haven Academy shared that the application process for Charter Renewal has commenced and Haven Academy will continue the process throughout the 24-25 school year.

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: 
Patricia Mulvaney, Board Chair

**MINUTES OF THE
BOARD OF TRUSTEES OF THE
MOTT HAVEN ACADEMY CHARTER SCHOOL
August 28, 2024**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Meghan Mackay, Janet Campagna, Christine Stokes, Nancy King, Reina Batrony, Warren Lilien and Jessica Nauiokas. All members participating in person and via video were able to adequately hear and make comments. School Team included: Zennea Chetta, Chief Information Officer, Kameka Salmon, Finance Manager

1. Approval of Prior Board Meeting Minutes

- a. July 24, 2024 minutes approved

2. Academic and Social-Emotional Program Matters

- a. New school year launch highlights-The Building has been cleaned, shined and repaired, instructional team is fully hired, staff has returned for summer institute and the beginnings of the 24-25 school year is underway.
- b. Preliminary 2024 NYS test results - Haven academy shared NYS test results from the 23-24 school year. The highlights and the opportunities were shared with the board as well as district and city comparisons. The board was given the opportunity to ask clarifying questions and dig deeper into the results.

3. Personnel, Operational and Financial Matters

- a. FY 23/24 Updated Year End Report- Haven Academy is anticipated to close the FY with surplus of around \$175K
- b. Progress towards hiring goals-Haven Academy shared that the instruction team is fully staffed for the new school year. MDBO Operations Leadership vacancy search will re-commence this fall.

4. Legal, Regulatory and Governance Matters

- a. Annual financial audit process has commenced
- b. 2025 Renewal Preparations have commenced
- c. NY Foundling MOUs: Road To Success, Fundraising-Haven Academy shared enrollment updates, and fundraising to date. The NYF fundraising team will continue to support Haven's fundraising goals and the board will review the MOU for this.

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: Patricia Mulvaney
Patricia Mulvaney, Board Chair

**MINUTES OF THE
BOARD OF TRUSTEES OF THE
MOTT HAVEN ACADEMY CHARTER SCHOOL
September 25, 2024**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Meghan Mackay, Christine Stokes, Fanon Howell, Warren Lilien and Jessica Nauiokas. All members participating in person and via video were able to adequately hear and make comments. School Team included: Michael Windram, Elementary School Principal, Brandon Taylor, Middle School Principal, Zennea Chetta, Chief Information Officer, Kameka Salmon, Finance Manager

1. Approval of Prior Board Meeting Minutes

- a. August 28, 2024 minutes approved

2. Academic and Social-Emotional Program Matters

- a. New school year launch highlights- Academic learning, social-emotional learning, and team building opportunities have been the highlights of the first three weeks of school. The Middle School has been working hard on setting a strong foundation of learning. Initial NWEA assessments being given this week. Along with classroom assessments, the data will be used to create opportunities for small group instruction during our WIN period.
- b. Special Education program trends - Haven Academy shared updates and highlights on the Special Education Programming including the growth of the total SPED population, revenue from SPED program, on site services that exceed mandates and data on SPED students surpassing the comparative groups.

3. Personnel, Operational and Financial Matters

- a. Budget Projects and Actuals Review- Haven Academy shared current ongoing projects and an update on student enrollment FTE for the month.
- b. Progress towards hiring and recruitment goals- Haven shared that the

school has no open vacancies and is fully staffed at this point.

4. Legal, Regulatory and Governance Matters

- a. 2025 Renewal Report- Submitted Sept 2024
- b. Annual Financial Audit Update- Audit is near completion and there is expected to be a finance committee meeting in October.

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: Patricia Mulvaney
Patricia Mulvaney, Board Chair

**MINUTES OF THE
BOARD OF TRUSTEES OF THE
MOTT HAVEN ACADEMY CHARTER SCHOOL
October 23, 2024**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Christine Stokes, Fanon Howell, Nancy King, Reina Batrony, Warren Lilien and Jessica Nauiokas. All members participating in person and via video were able to adequately hear and make comments. School Team included: Brandon Taylor, Middle School Principal, Vyasa Autar, Elementary School Assistant Principal (PK-2). Zennea Chetta, Chief Information Officer, Kameka Salmon, Finance Manager

1. Approval of Prior Board Meeting Minutes

- a. September 25, 2024 minutes approved

2. Academic and Social-Emotional Program Matters

- a. Elementary and Middle School Updates: The team reported that beginning of the year assessments have been completed and the data has been analyzed in order to create new intervention groups for all students. The teachers and staff have been focused on their professional learning which included intervisitation at other charter schools, collaboration with universities and ongoing grade level meetings focused on curriculum implementation. The middle school shared a summary video of their overnight trip to Camp Getaway.
- b. Fall NWEA Data Review-the school shared achievement and growth for the Fall NWEA MAP testing and how the data was and will be used.
- c. DESSA expansion to Student Data Set-the students in grade 3-8 will be completing the student self report assessment this year in order to be able to rate their own social emotional competencies.
- d. Haven Harm Prevention Program Federal Grant-Haven Academy reported on the receipt of a new federal grant for School Based Mental Health services and shared some plans for the funds.

3. Personnel, Operational and Financial Matters

- a. Monthly Financial Report Summary- Haven Academy reported on budget projects and actuals.
- b. Visit Prep for Walton Guests- The Walton Family Foundation visited Haven with some of their team members to experience our programming and had the chance to see some exemplary classrooms and instruction.

4. Legal, Regulatory and Governance Matters

- a. Annual Financial Audit Wrap Up- meeting is scheduled with governance and we are expecting the audit to close without any significant findings.
- b. Annual 401K Audit Period is launching- Haven will conduct its 401K program audit with the support of BDO and our partners CSBM and Alliant. The Finance Committee will review the process and timeline.

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: Patricia Mulvaney
Patricia Mulvaney, Board Chair