

**MINUTES OF THE  
BOARD OF TRUSTEES OF THE  
MOTT HAVEN ACADEMY CHARTER SCHOOL  
July 23, 2025**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Janet Campagna, Meghan Mackay, Christine Stokes, Fanon Howell, Reina Batrony, Warren Lilien and Jessica Nauiokas. All members participating in person and via video were able to adequately hear and make comments. School Team included: Brandon Taylor, Middle School Principal, Leena Thomas, Elementary School Principal, Zennea Chetta, Chief Information Officer, Kameka Salmon, Finance Manager, Jennifer March, Chief Advancement Officer, The New York Foundling

**1. Approval of Prior Board Meeting Minutes**

- a. June 2025 minutes approved

**2. Academic and Social-Emotional Program Matters**

- a. Summer Academy Launch and Progress- Haven Academy gave an update on the start of the Summer Academy programming. Summer Academy is underway and students are hard at work on their academics while also enjoying enrichment activities in the afternoons. The students will also be given the opportunity to participate in various field trips.
- b. End of Year Data Continued- Haven Academy shared new NWEA data results from all grades. The School also shared NYC DOE survey data from teachers, students and even students. Additionally, a discussion was held regarding attendance goals and attendance data was shared.

**3. Personnel, Operational and Financial Matters**

- a. New Elementary Principal Intro-Leena Thomas, Elementary Principal, was introduced. Leena started at Haven this week and was introduced to the board.
- b. Hiring Update -Haven Academy is 85% hired for the 25-26 school year. There are currently a small number of vacancies that we are actively hiring for.
- c. Update on Federal Funding- Haven Academy reported on communications received that have identified the potential loss of two federal funding sources. Haven Academy is closely monitoring federal funding communications and working on contingency plans for the potential loss of funding.

**4. Legal, Regulatory and Governance Matters - None Discussed**

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: Patricia Mulvaney  
Patricia Mulvaney, Board Chair

**MINUTES OF THE  
BOARD OF TRUSTEES OF THE  
MOTT HAVEN ACADEMY CHARTER SCHOOL  
August 27, 2025**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Janet Campagna, Nancy King, Reina Batrony, Warren Lilien and Jessica Nauiokas. All members participating in person and via video were able to adequately hear and make comments. School Team included: Brandon Taylor, Middle School Principal, Zennea Chetta, Chief Information Officer, Kameka Salmon, Finance Manager, Jennifer March, Chief Advancement Officer, The New York Foundling

**1. Approval of Prior Board Meeting Minutes**

- a. July 2025 minutes approved

**2. Academic and Social-Emotional Program Matters**

- a. NYS Assessment Results- Haven Academy shared NYS Assessment results. The school shared overall growth and performance on the NYS ELA and Math Assessments as well as the strongest improvements as well as opportunities for growth. Haven Academy was pleased to announce that in 25-26 students in grades 3-8 showed great improvements and outperformed all comparison groups. The board was given the opportunity to comment and ask clarifying questions.
- b. Opening Year Priorities- Haven Academy talked about the “Big Rocks” for the new school year and outlined the school’s priorities for the 25-26 school year.
- c. Additional opening year routines, systems and processes were summarized.

**3. Personnel, Operational and Financial Matters**

- a. Hiring Update-Eleven new staff joined the Haven team and participated in New Staff professional development last week. There is still one vacancy of an Assistant Principal for grades 3-5.
- b. Review of Financials and Federal Funding Updates- Haven Academy shared projections for the current fiscal year. CCLC Summer funding has been released from NY State and there are no updates on the funding for the Fall. Title I funding is expected to be given this year.

**4. Legal, Regulatory and Governance Matters**

- a. Audit Progress - BDO is engaged in our annual financial audit. On schedule for October draft review and late October Audit close out meeting with Finance Committee.
- b. NY Foundling Lease Planning Updates - In the Spring as part of the budget planning process, The School initiated The NY Foundling Lease discussions. We summarized historical context on the lease and presented a scenario to begin the rent planning. The Board will follow up further with The NY Foundling on negotiations of this lease.

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: Patricia Mulvaney  
Patricia Mulvaney, Board Chair

**MINUTES OF THE  
BOARD OF TRUSTEES OF THE  
MOTT HAVEN ACADEMY CHARTER SCHOOL  
September 17, 2025**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Nancy King, Christine Stokes, Reina Batrony, Warren Lilien and Jessica Nauiokas. All members participating in person and via video were able to adequately hear and make comments. School Team included: Leena Thomas, Elementary School Principal, Brandon Taylor, Middle School Principal, Tyler Griffin, Elementary School Assistant Principal, Zennea Chetta, Chief Information Officer, Kameka Salmon, Finance Manager, Jennifer March, Chief Advancement Officer, The New York Foundling.

**1. Approval of Prior Board Meeting Minutes**

- a. August 2025 minutes approved

**2. Academic and Social-Emotional Program Matters**

- a. Elementary and Middle School Updates- The school year is off to a strong start. The school has spent the first few weeks building a strong school culture and building a foundation for joy for this school year. Both the elementary and middle school administered the first round of NWEA assessments and will use this baseline data to create small groups and interventions for students. Back to school night was a success and had a great turnout from families.
- b. Special Education Program Trends- The school shared the trends in the special education needs and the growth of the SPED population at Haven Academy over the years. In the past several years, our Special Education Revenues have come in higher than our projections as our Special Education populations have increased. Haven Academy continues to refine the special education programming to meet the needs of the students.
- c. Child-Welfare Comparison Data-NYS test proficiency data for students in the child-welfare system was shared with the board. Comparisons were explored for the scholars in foster care at Haven Academy versus the students in NYF foster care not at Haven. Scholars in foster care who attended Haven Academy performed significantly better on their state assessments, in both subjects, compared to scholars in The NYF foster care program.

**3. Personnel, Operational and Financial Matters**

- a. Hiring Update- Assistant Principal for Grades 3-5, Tyler Griffin, started last week and was introduced to the Board. Only one vacancy remains, PK-2 Bilingual Social Worker.
- b. Review of Financials- The board reviewed the monthly financial report.

**4. Legal, Regulatory and Governance Matters**

- a. Audit Progress- BDO is engaged in our annual financial audit. On schedule for October draft review and late October Audit close out meeting with Finance Committee.
- b. 401K Program Oversight- Alliant has conducted eligibility review and calculated company matches. Annually, Haven pays out the company match each fall.
- c. NY Foundling Lease Planning Updates- Lease planning is ongoing and a 2 month lease extension is in place until Oct 31, 2025 while the planning happens.

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: Patricia Mulvaney  
Patricia Mulvaney, Board Chair



**MINUTES OF THE  
BOARD OF TRUSTEES OF THE  
MOTT HAVEN ACADEMY CHARTER SCHOOL  
October 22, 2025**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Nancy King, Meghan Mackay, Christine Stokes, Reina Batrony, Fanon Howell, and Jessica Nauiokas. All members participating in person and via video were able to adequately hear and make comments. School Team included: Leena Thomas, Elementary School Principal, Brandon Taylor, Middle School Principal, Zennea Chetta, Chief Information Officer, Kameka Salmon, Finance Manager, Jennifer March, Chief Advancement Officer, The New York Foundling.

**1. Approval of Prior Board Meeting Minutes**

- a. September 2025 minutes approved

**2. Academic and Social-Emotional Program Matters**

- a. Elementary and Middle School Updates- Middle School sports and electives have begun. Haven Academy celebrated Hispanic heritage month with some schoolwide celebrations. The Middle School kicked off anti-bullying month with a points competition in LiveSchool, our positive culture points tool. Elementary school is working on enhancing their units with data and norming expectations across units and curricula. Elementary school students have begun taking their Fall field trips. The school continues to give families opportunities to be part of their scholar's school experiences through various opportunities to join in celebrations and meetings.
- b. NWEA Results- Haven Academy shared Fall NWEA results with the board. Schoolwide achievement as well as Fall to Fall growth was shared. The board had the opportunity to ask clarifying questions regarding the data shared. The school compared year over year achievement and growth as well.

**3. Personnel, Operational and Financial Matters**

- a. Review of Financials- The board reviewed the monthly financial report.

**4. Legal, Regulatory and Governance Matters**

- a. Audit Progress-The Audit is complete and will be finalized by the finance committee and BDO today. The audit was completed without any significant findings.
- b. NY Foundling Lease Planning Updates-An update on lease planning with



The New York Foundling was shared with the Board. The school and The New York Foundling have come to an agreement on a new lease that will start on November 1, 2025. The school and The New York Foundling are still in discussions regarding the out year increases. The Board engaged in a discussion around lease arrangements.

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: Patricia Mulvaney  
Patricia Mulvaney, Board Chair

**MINUTES OF THE  
BOARD OF TRUSTEES OF THE  
MOTT HAVEN ACADEMY CHARTER SCHOOL  
November 19, 2025**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Meghan Mackay, Nancy King, Reina Batrony, Warren Lilien and Jessica Nauiokas. All members participating in person and via video were able to adequately hear and make comments. School Team included: Brandon Taylor, Middle School Principal, Zennea Chetta, Chief Information Officer, Kameka Salmon, Finance Manager, Vanessa Gouldbourne, Teacher.

**1. Approval of Prior Board Meeting Minutes**

- a. October 2025 minutes approved

**2. Academic and Social-Emotional Program Matters**

- a. Elementary and Middle School Updates - Parent conferences were held this month and nearly 100% of families that attended a conference with their scholars' teachers. The MS conferences were student-led. Students shared their work and spoke about their work in collaboration with their teachers during the conference. Fall interim assessments have been completed and all grade levels are using the data to adjust instructional groupings.
- b. PLTs: Student work protocol series- The reflective process of examining student work is organized into 4 Professional Learning Team times (PLTs) between now and February. Teachers are asked to select a piece of student work and as a team, we work to norm the expected responses. Then sort work into groups based on who met standards, who is approaching and who did not meet standards. Student work is the centerpiece of the group discussion. Evaluating student work can help teachers and leaders evaluate and respond to student learning.

**3. Personnel, Operational and Financial Matters**

- a. Review of Financials- The board reviewed the monthly financial report.

**4. Legal, Regulatory and Governance Matters**

- a. Annual Audit Summary- Annual financial audit closed on time, and was considered clean. Audited financials have been submitted as required for city and state oversight.
- b. NY Foundling Lease Updates- In the Spring as part of the budget planning process, NY Foundling Lease discussions were initiated. We summarized historical context on the lease and presented a scenario to begin the rent planning. Discussions remain active regarding new lease and lease

increases for the years beyond this year.

**5. Finance Committee Meeting (optional for non-committee members)**

- a. 401K Program Review and Audit Summary- Alliant has conducted eligibility review and calculated company matches. Annually, Haven pays out company match each fall. 401K Plan audit has commenced. BDO has been engaged to conduct this year's required 401K Plan audit.
- b. Review of investment accounts- The school shared a review of investment accounts. The brokerage account balances were shared since the account was opened.
- c. Cash Assets Analysis - Haven Academy shared the cash assets analysis as of October 31, 2025.
- d. Discussion: Additional Investment Opportunities- Additional investment opportunities that are available to the school were showcased and the board was given the opportunity to give input and suggestions on investment opportunities.

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: Patricia Mulvaney  
Patricia Mulvaney, Board Chair

**MINUTES OF THE  
BOARD OF TRUSTEES OF THE  
MOTT HAVEN ACADEMY CHARTER SCHOOL  
December 17, 2025**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Janet Campagna, Meghan Mackay, Christine Stokes, Nancy King, Reina Batrony, Fanon Howell, Warren Lilien and Jessica Nauiokas. All members participating in person and via video were able to adequately hear and make comments. School Team included: Brandon Taylor, Middle School Principal, Zennea Chetta, Chief Information Officer, Kameka Salmon, Finance Manager

**1. Approval of Prior Board Meeting Minutes**

- a. November 2025 minutes approved

**2. Academic and Social-Emotional Program Matters**

- a. Elementary and Middle School Updates - The leaders across grades recently participated in leadership walkthroughs in both their own grade levels as well as other grade levels. The lens was to identify clear instructional patterns to find strengths and areas of opportunity. In January, when 8th graders return from break, they will have new class groupings and will be re-anchoring expectations. Middle School went on an ice skating trip and K-4 will have their Holiday Concert this week. Elementary school is focusing on enhancing vocabulary instruction and afternoon academy has started for small group instruction after school.
- b. Holiday Happenings - All grade levels have been participating in Winter field trips and holiday happenings that bring joy to our community.
- c. Summer Academy Academic Results - About 100 Haven Academy students participated in the Summer Boost Program in the summer of 2025. The students received both ELA and Math small group instruction daily, along with enrichment opportunities in the afternoon. During the program, the students were given a pre and post assessment. In both ELA and math Haven Academy students outperformed the average growth of the Summer Boost Program nationally. Members of the board review longitudinal data about the program's impact and comparative data released by the funders.

**3. Personnel, Operational and Financial Matters**

- a. Review of Monthly Financials - The board reviewed the monthly financial report.
- b. Progress Toward Fundraising Goals - Haven Academy shared progress

toward fundraising goals to date.

**4. Legal, Regulatory and Governance Matters**

- a. Annual Audit Summary -401K audit has commenced and is ongoing
- b. NY Foundling Lease Updates- Review and process was completed. School leadership will pursue review of the new lease with NYC DOE facility financing team.
- c. Board Membership Update - Fanon Howell submitted his resignation from the Board, effective immediately. Members of the board were able to share comments honoring his contributions and time as a Board Member.

**5. Executive Session - None Held**

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: Patricia Mulvaney  
Patricia Mulvaney, Board Chair

**MINUTES OF THE  
BOARD OF TRUSTEES OF THE  
MOTT HAVEN ACADEMY CHARTER SCHOOL  
January 21, 2026**

The meeting of the Mott Haven Academy Charter School Board of Trustees was held at 9:00 AM. The following members attended in person or had access to video and voice connection: Patricia Mulvaney, Janet Campagna, Meghan Mackay, Nancy King, Reina Batrony, Warren Lilien and Jessica Nauiokas. All members participating in person and via video were able to adequately hear and make comments. School Team included: Leena Thomas, Elementary School Principal, Brandon Taylor, Middle School Principal, Zennea Chetta, Chief Information Officer, Kameka Salmon, Finance Manager. External Guests included: Jennifer March, Chief Advancement Officer, The New York Foundling.

**1. Approval of Prior Board Meeting Minutes**

- a. December 2025 minutes approved

**2. Academic and Social-Emotional Program Matters**

- a. Elementary and Middle School Updates- Elementary school is working on ensuring that units are closely aligned to state standards and making tweaks to the curriculum as we approach state testing. 5th Grade science teachers are preparing a practice exam for the new 5th grade science test. Middle School completed their January reset with 100% implementation of their goals. The Middle School launched some new student to student discourse and peer feedback initiatives. Both schools have many extracurriculars under way, including sports, band and Black History Month planning and activities.
- b. AI Policies and Guidance Planning- Jessica Nauiokas introduced a discussion on AI, mentioning that learning platforms have long had AI elements, but they now feel a responsibility to optimize learning while innovating responsibly, including identifying "guard rails and green lights" to protect student data. Haven Academy is actively developing plans, policies and guidance for generative artificial intelligence. The school shared some use cases that are currently happening as well as the vision of what AI can and will look like in the school; focusing on student safety and data privacy.
- c. Early NWEA Progress Data- Haven shared initial NWEA results with the board for grades 3-8. These grade bands were at or above the national norm in both subjects.

**3. Personnel, Operational and Financial Matters**

- a. Review of Monthly Financials - The board reviewed the monthly financial report.
- b. Staffing Report: The school performed a staffing needs assessment and reduced the number of Assistant Teachers based on classroom needs.

**4. Legal, Regulatory and Governance Matters**

- a. 401K Audit Summary- Plan audit is complete. Audit recommendations will be shared with the Finance committee and supported by our plan advisors.
- b. Federal and State Grant Updates
  - i. Evaluation Process for CCLC - evaluation is ongoing and funding is expected to be on track.
  - ii. Mental Health Grants Update-We are expecting to be able to draw down an additional \$38K for this FY on this grant. A legal battle for funds is underway with the federal government. We were notified of this additional amount at the start of January but we are still unsure of future funding.

**5. Executive Session - None Held**

Upon motion duly made and seconded, the Meeting of the Haven Academy Charter School Board was adjourned.

Signature: \_\_\_\_\_

*Patricia Mulvaney*

Patricia Mulvaney, Board Chair